

Public Document Pack



MEETING:	Cabinet
DATE:	Wednesday, 21 March 2018
TIME:	10.00 am
VENUE:	Reception Room, Barnsley Town Hall

AGENDA

1. Declaration of pecuniary and non-pecuniary interests
2. Leader - Call-in of Cabinet decisions

Minutes

3. Minutes of the previous meeting held on 7th March 2018 (Cab.21.3.2018/3)
(Pages 3 - 8)

Items for Noting

4. Decisions of Cabinet Spokespersons (Cab.21.3.2018/4)

Petitions

5. Petitions received under Standing Order 44 (Cab.21.3.2018/5)

Items for Decision/Recommendation to Council

Core Services Spokesperson

6. Overview and Scrutiny Committee - Task and Finish Group - Barnsley Council's Asset Management (Cab.21.3.2018/6) (Pages 9 - 16)
7. Overview and Scrutiny Committee - Task and Finish Group - Public Health Strategy 2016-18 (Cab.21.3.2018/7) (Pages 17 - 24)
8. Overview and Scrutiny Committee - Task and Finish Group - Report on the Work of the Community Engagement Steering Group (Cab.21.3.2018/8)
(Pages 25 - 30)

Communities Spokesperson

9. Registration Service: Transfer of Position of Proper Officer Following Future Council Restructure (Cab.21.3.2018/9) (Pages 31 - 34)

RECOMMENDATION TO FULL COUNCIL ON 29TH MARCH 2018

Place Spokesperson

10. 2018 to 2020 Highways Capital Programme (Cab.21.3.2018/10) (Pages 35 - 54)
11. Jobs and Business Plan Annual Review (Cab.21.3.2018/11) (Pages 55 - 66)
12. The Glassworks Operations Office (Cab.21.3.2018/12) (Pages 67 - 72)

To: Chair and Members of Cabinet:-

Councillors Houghton CBE (Chair), Andrews BEM, Bruff, Cheetham, Gardiner, Howard, Miller and Platts

Cabinet Support Members:

Councillors Franklin, Frost, David Griffin, Lamb, Pourali and Saunders

Chair of Overview and Scrutiny Committee

Chair of Audit Committee

Diana Terris, Chief Executive

Rachel Dickinson, Executive Director People

Matt Gladstone, Executive Director Place

Wendy Lowder, Executive Director Communities

Julia Burrows, Director Public Health

Andrew Frosdick, Executive Director Core Services

Alison Brown, Service Director Human Resources and Business Support

Michael Potter, Service Director Business Improvement and Communications

Neil Copley, Service Director Finance

Katie Rogers, Communications and Marketing Business Partner

Anna Marshall, Scrutiny Officer

Ian Turner, Service Director, Council Governance

Chris Braithwaite, Senior Council Governance Officer

Corporate Communications and Marketing

Please contact Ian Turner on email governance@barnsley.gov.uk

Tuesday, 13 March 2018

MEETING:	Cabinet
DATE:	Wednesday, 7 March 2018
TIME:	10.00 am
VENUE:	Reception Room, Barnsley Town Hall

MINUTES

Present Councillors Houghton CBE (Chair), Andrews BEM, Bruff, Gardiner, Howard, Miller and Platts

Members in Attendance: Councillors Franklin, Lamb, Pourali, Saunders, Sheard and Shepherd

202. Declaration of pecuniary and non-pecuniary interests

Councillor Roya Pourali declared a non-pecuniary interest in Item 214 in her capacity as a Berneslai Homes Board Member.

203. Leader - Call-in of Cabinet decisions

The Leader reported that no decisions from the previous meeting held on 21st February, 2018 had been called in.

204. Minutes of the previous meeting held on 21st February 2018 (Cab.7.3.2018/3)

The minutes of the meeting held on 21st February, 2018 were taken as read and signed by the Chair as a correct record.

205. Decisions of Cabinet Spokespersons (Cab.7.3.2018/4)

The Record of Decisions taken by Cabinet Spokespersons under delegated powers during the weeks ending 23rd February and 2nd March, 2018 were noted.

206. Petitions received under Standing Order 44 (Cab.7.3.2018/5)

RESOLVED that the report notifying the receipt of the following petition be noted and the recommended actions for responding to it be endorsed:-

- (a) Containing the signatures of 28 signatories, in respect of concerns regarding the development of Mapplewell Park area.

Following discussions with Elected Members and Parks Services, it was decided the most cost-effective way of improving the park was using Section 106 monies to landscape the old tennis court area, which has fallen into disrepair and to address health and safety concerns, and provide a brand new tennis court on the site of the disused bowling green.

The local Friends group, The Mapplewell and Staincross Environment and Recreation Group, have long supported the provision of a new tennis court, and are, by and large, supportive of this proposed scheme.

Bringing the area back into use for recreation of whatever type is likely to lead to an increase in noise levels. The area has been a public park for many years before falling into disrepair, before, during and after the building of the estate at Park Close. Reinstating the original tennis courts would also increase noise levels.

The retention of the ball-stop fence will prevent potential damage to property by balls being retrieved by climbing over garden borders.

The petition requests a buffer zone where grass be allowed to grow long to deter youths from playing football in the area. This seems unnecessary as there is a purpose built football pitch, plus MUGA, elsewhere in the park. Buffer zones periodically need cutting and this will make it difficult to keep the area well-maintained.

The petition requests some of the tarmac surfacing to be used as a children's cycle track. The problem with this is the already poor state of the tarmac, which is unsuitable and the subsequent difficulty of maintaining a cycle track.

The new tennis court is located away from residents' gardens and will be enclosed by 3m high fencing. The reason the disused bowling green was chosen was because this location means the scheme can be completed within the allocated budget. The old green provides an accessible, suitably well-drained and level base which already has some access paths in place. An increase in anti-social behaviour is not anticipated; indeed, it is hoped that there will be a reduction in this when this part of the park is brought back into use and is more attractive to responsible parks users.

Deputy Leader

207. Director of Public Health Annual Report 2017 (Cab.7.3.2018/6)

RESOLVED that the contents of the Director of Public Health Annual Report for 2017, as set out in the report now submitted, be noted.

Core Services Spokesperson

208. Corporate Plan Performance Report - Quarter 3 Ending 31st December, 2017 (Cab.7.3.2018/7)

RESOLVED:-

- (i) that the Corporate Plan Performance Report for Quarter 3 (October to December 2017), as detailed in the report now submitted, be noted;
- (ii) that the follow-up reports arising from the Quarter 3 report on:-

Areas for Improvement:

- Quality of Barnsley Schools
- Apprenticeship Levy

Areas of Achievement:

- Quality of Principal Highway Network; and

- (iii) that the report be shared with the Overview and Scrutiny Committee to inform and support their ongoing work programme.

**209. Corporate Financial Performance, Quarter 3 ending 31st December, 2017
(Cab.7.3.2018/8)**

RESOLVED:-

- (i) that Executive Directors/Directors (where appropriate) provide detailed plans on how their forecast overspends will be brought back into line with existing budgets on a recurrent basis;
- (ii) that approval be given to the write off of £0.888m historic debt, as detailed at Section 6.3 of the report;
- (iii) that approval be given to the budget virements listed at Appendix 1 of the report submitted;
- (iv) that the potential impact of the Quarter 3 monitoring position on the Council's Medium Term Financial Strategy (MTFS) at Section 7 be noted; and
- (v) that an update be received on the Council Reserves Strategy as part of the 2018/19 Budget Process.

**210. Capital Programme Performance, Quarter 3 ending 31st December, 2017
(Cab.7.3.2018/9)**

RESOLVED:-

- (i) that the 2017/18 and overall five year Capital Programme positions, as detailed in the report now submitted, be noted;
- (ii) that approval be given to the 2017/18 scheme slippage totalling -£16.829m and scheme re-phasing totalling -£0.406m (paragraphs 4.4, 4.5 and Appendix B of the report refer);
- (iii) that approval be given to the total net decrease in scheme costs in 2017/18 of £1.018m (as detailed in paragraph 4.6 and Appendix B); and
- (iv) that the net decrease in scheme costs in future years totalling £0.231m (as set out in paragraph 4.7 and Appendix B), be noted.

211. Treasury Management Activities and Investment Performance, Quarter 3 ending 31st December, 2017 (Cab.7.3.2018/10)

RESOLVED:-

- (i) that the Treasury Management activities undertaken during the quarter ending 31st December, 2017 and compliance with the Prudential and Treasury Indicators, as detailed in the report now submitted, be noted;
- (ii) that the Authority's latest borrowing position, as set out in Section 5 of the report, be noted;
- (iii) that the Authority's latest investment portfolio and performance for the quarter, as described in Section 6 of the report, be noted; and
- (iv) that the Authority's latest outturn position against the approved Treasury Management budget, as referred to in Section 8, be noted.

212. 2018/19 Pay Policy (Cab.7.3.2018/11)

RECOMMENDATION TO FULL COUNCIL ON 29TH MARCH 2018

That approval be given to the implementation of the 2018/19 Pay Policy Statement, contained at Appendix 1 of the report now submitted, with effect from 1st April, 2018.

213. Gender Pay Gap Reporting 2017 (Cab.7.3.2018/12)

RESOLVED:-

- (i) that the results of the Gender Pay Gap Report, as outlined in Appendix A of the report now submitted, be noted;
- (ii) that endorsement be given to the commitment to reducing the Council's Gender Pay Gap and the action plan at Appendix B of the report be noted;
- (iii) that it be noted that the mandatory Gender Pay Gap reporting replace the Equal Pay Review undertaken in previous years; and
- (iv) that the new Gender Pay Gap Reporting Policy as detailed in Appendix C of the report be noted.

214. Affordable Housing Framework 2016- 2019 – Land Disposal, Catherines Walk, Athersley South (Cab.21.2.2018/13)

RESOLVED:-

- (i) that objections received to the proposals to dispose of an area of public open space at Catherines Walk, Athersley South, be overruled and the objectors informed accordingly; and
- (ii) that the Service Director Assets and the Executive Director Core Services be authorised to finalise the terms and complete the disposal of the land to the

Leeds and Yorkshire Housing Association as outlined in the previously approved Cabinet report (ref: Cab.21.2.2018/10).

Place Spokesperson

215. Improving the Paper and Card Collection Service (Cab.7.3.2018/14)

RESOLVED:-

- (i) that the proposed changes to discontinue collecting paper separately in the white paper recycling sack, as set out in the report now submitted, be approved;
- (ii) that the proposed changes to collect all paper and cardboard together in the blue bin be approved; and
- (iii) that approval be given to advertising the proposed service changes in the local media.

216. Maximising Free Parking Post Multi-Storey Demolition (Cab.7.3.2018/15)

RESOLVED:-

- (i) that to ensure sufficient parking capacity for all car park users, authorisation be given for the Head of Highways, Engineering and Transportation and the Executive Director Core Services to make and implement the amendments to Off-Street Parking Place Order, Town Centre Parking Place and CPZ Orders; facilitating the creation of new parking zones and maximising parking capacity efficiency, as detailed in the report now submitted;
- (ii) that additional funding for signage, public and staff communications, as detailed in the report, be approved;
- (iii) that authorisation be given to enter into an agreement with the Brooke Group to undertake the management of Gateway Plaza car parks; and
- (iv) that further exploration of the repurposing of the Old Needle Exchange on John Street to increase John Street car park's capacity be approved.

Following the conclusion of this item, the meeting paid tribute to the excellent work which had been done by staff during the snowy weather in the previous week to minimise the disruption caused to the borough.

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Chair

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BARNSELEY METROPOLITAN BOROUGH COUNCIL (BMBC)

This matter is not a Key Decision within the council's definition and has not been included in the relevant Forward Plan.

Report of the Executive Director
Core Services

SCRUTINY TASK AND FINISH GROUP (TFG) REPORT ON BMBC'S ASSET MANAGEMENT

1. Purpose of report

- 1.1 To report to Cabinet the findings of the Overview & Scrutiny Committee (OSC) from the investigation undertaken on its behalf by the Asset Management Task & Finish Group (TFG). The group specifically considered: developments; community asset transfers (CATs); actions taken as a result of the Grenfell incident; and energy efficiency.

2. Recommendations

- 2.1 That Cabinet considers the conclusions and recommendations set out in section 6 as a result of the TFG's review of Asset Management in Barnsley.

3. Introduction/Background

- 3.1 As part of its work programme the OSC agreed to undertake a TFG investigation of the Council's Asset Management. Given the Council's new Asset Management Strategy 2017-2020 had recently been agreed by Cabinet (Cab.31.5.2017/8) and the Grenfell Tower fire incident on 14th June 2017, the OSC felt it was an opportune time to provide overview and scrutiny of this area of work.
- 3.2 The members of the TFG who undertook this investigation included the following: Councillor Paul Hand-Davis (TFG Lead Member), Councillor Phil Birkinshaw, Councillor Malcolm Clements, Councillor Jeff Ennis, Councillor Wayne Johnson, Councillor Caroline Makinson and Councillor Sarah Tattersall.

4. What the Task & Finish Group (TFG) looked at

- 4.1 Initially, the TFG met to consider the scope of the investigation, which included receiving an overview presentation of the Council's Asset Management Strategy 2017-2020. This gave the group a broader understanding of the management of the Council's Assets, following which they selected to undertake more detailed investigation with regards to: 'the developer's view' of the borough and affordable housing; CATs; actions and implications of the Grenfell Tower fire; and energy efficiency of Council assets.
- 4.2 The TFG undertook a number of 'check and challenge' sessions with relevant officers from both the Council and Berneslai Homes regarding the work being carried out and future plans. In addition to these sessions, the TFG also visited two examples of where CATs had been undertaken which included Penistone Leisure Centre and Athersley Community Shop.

5. What the Task & Finish Group found

- 5.1 The TFG challenged the availability of affordable housing in the borough and what is being done to increase this. The group received a presentation which explained the challenges and variables with regards to this including how developers view the borough, the challenges of building in the current climate as well as considerations regarding commercial developments. The TFG were reassured by evidence of the work being done to maximise the benefits of developments in the borough for residents as well as the economy. This included activities requiring several years of investment both financially but also in building relationships with external agencies.
- 5.2 With regards to CATs, the group were given a detailed presentation on the variety of forms this can take. This included an overview of the existing policy as well as an outline of the proposals for the new policy for the period 2017-2020; the plans for which are to encourage CATs to be undertaken. The TFG were keen to ensure that groups are well-informed before they undertake a CAT and receive guidance on where they can seek continuing support from, such as regarding particular aspects of the law. The group found that innovative work is being undertaken to consider each CAT on its own merits, thereby ensuring appropriate safeguards are in place depending on the circumstances. The TFG welcomed the clarity provided with recent CATs regarding the long-term maintenance of assets however raised concerns that this may need to be re-visited for CATs undertaken historically.
- 5.3 The group undertook site visits to Penistone Leisure Centre and Athersley Community Shop which were varying examples of existing CATs. At Penistone Leisure Centre the TFG were impressed by the work undertaken by volunteers and the support which had been provided by both individuals and businesses in the local community to maintain this community asset. The TFG were able to learn about the challenges of undertaking a CAT and what the Council could put in place to support this process in future. The TFG were also able to make suggestions to the volunteers regarding potential ideas and support services they had not yet accessed.
- 5.4 On visiting Athersley Community Shop the group learned how this CAT had been undertaken as a partnership amongst local professional organisations. The TFG were inspired by the work being undertaken and the opportunities CATs can provide. In terms of the CAT process, the group were made aware of the challenges of this even when professional organisations were involved which could call on resources such as expert financial advice within their own organisations. Those involved were keen to highlight that those proposing to undertake a CAT need to be aware of the timescales involved and that this cannot be done overnight given the legal and governance requirements.
- 5.5 Further to the Grenfell Tower fire incident, the group met exactly 6 months to the date since the disaster to provide check and challenge to work that had been undertaken in Barnsley as a result. The TFG were reassured that checks had been carried out both as expected and in addition, immediately, on all relevant buildings. Proactive communication had been provided to residents and there was evidence of effective partnership working amongst local organisations. The TFG were advised that all of the current buildings and checks undertaken met with current regulations; however, given the ongoing enquiry into the Grenfell disaster, some of these may change. To avoid wasting resources, the relevant organisations advised that they are awaiting the

- outcome of the Grenfell enquiry and any potential new national guidance before they take action to make any changes to either the fabric of buildings or inspection regimes.
- 5.6 In relation to Energy Management, the TFG were given an overview of this dedicated theme within the Asset Strategy to: minimise energy consumption; promote energy efficient building design; promote renewable energy; and low carbon technology. The group critiqued the work being undertaken and understood the challenges faced due to limited data. The group welcomed the innovative initiatives already put in place as well as future plans being considered including work to encourage staff behaviour change and implementation of the latest building technology.

6. Recommendations

- 6.1 During the investigations, the TFG members made a number of suggestions and recommendations regarding the work being undertaken which the services were able to consider as part of their work. In addition to these suggestions, the TFG recommends the following:

6.2 **Recommendation 1: The presentation on ‘the developer’s view’ of the borough be delivered to the Planning Regulatory Board**

The TFG benefitted from a greater understanding of ‘the developer’s view’ of the borough and the considerations made to determine the value of sites. The group felt that sharing this presentation with Planning Regulatory Board Members would assist them further in their decision making.

6.3 **Recommendation 2: Clarity is sought regarding maintenance of historical CATs**

To ensure the sustainability of existing CATs, the TFG recommend that clarity is provided regarding the responsibility for maintenance of assets. In support of this, advice should also be given of potential sources of funding which relevant groups could apply for.

6.4 **Recommendation 3: BMBC should undertake cyclical maintenance inspections of CATs**

In the interests of health and safety, the TFG recommend that inspections are undertaken of CATs to ensure they are safe for the public to continue to use. Given that CATs may be undertaken by local volunteers who may not necessarily be well-versed in all of the relevant regulations, visits by BMBC will help ensure the health and safety of all those involved.

6.5 **Recommendation 4: A quick reference/tick sheet guide is provided in the new CAT policy documentation**

Having learned from the experiences of those involved in undertaking a CAT, the TFG recommends that a summary guide is developed which highlights the key considerations groups need to account for before they undertake a CAT and where they can seek support. This should include for example plans for building maintenance, relevant guidance on health and safety law and employment law, sustainability considerations as well as advising on the potential timescales involved in undertaking a CAT. Similarly it would be helpful to point groups towards both local and national organisations and useful websites which may be able to provide support.

6.6 Recommendation 5: Communication efforts with regards to fire safety are targeted at those in residential complex buildings

Given the increased risks where buildings are in multiple occupancy, the TFG recommends that communication activity is targeted at those residents. Specific examples include warning them of the dangers of purchasing cheap electrical goods, such as phone chargers, which may not meet modern safety standards. Every individual needs to be responsible for their own health and safety, however additional support may be required for those with disabilities or where English is an additional language to ensure they are aware of fire safety and evacuation procedures.

6.7 Recommendation 6: BMBC adopts the ISO 50001 standard for Energy Management Systems

To ensure BMBC maximises its energy efficiency and to make sure that energy considerations are embedded in all of the Council's policies the TFG recommends the adoption of this standard. By undertaking this, the Council will be able to improve its energy performance, make cost savings and help reduce its carbon footprint.

The TFG would like to take this opportunity to thank all those who provided information and assisted with the TFG's investigation.

7. Implications for local people / service users

7.1 Effective management of the Council's Assets is essential for local people and service users. The check and challenge provided to services by the TFG helps ensure appropriate services and plans are in place to support our communities whether this is regarding fire safety, provision of buildings or efficient energy use.

7.2 The proposals to increase the use of CATs provide opportunity for local groups to manage local assets. The TFG's recommendations are in support of this and will help to make this process easier in future.

8. Financial implications

8.1 There are no specific financial implications, although in responding to the recommendations in the report, the financial implications of these would need to be fully assessed by the appropriate services responding.

9. Employee implications

9.1 There are no specific employee implications, although in responding to the recommendations in the report, the employee implications of these would need to be fully assessed by the appropriate services responding.

10. Communications implications

10.1 The opportunity for CATs to be undertaken needs to be promoted within communities, which Elected Members can highlight as an option as appropriate. In support of this, it is important however that information regarding this is clear and easy to access so that those considering this as an option are aware of what they will be undertaking.

- 10.2 Recommendation 5 in the report requests that fire safety information is targeted at specific groups to both reduce the risk of fires as well as ensure those who may be vulnerable in an emergency situation are proactively communicated with.

11. Consultations

- 11.1 Consultations have taken place with the Asset Management TFG, Councillor Alan Gardiner, Councillor Roy Miller, Council Officers Jeremy Sykes, Tim Hartley, Tanya Hunter, George Lee, Simon Dobby, Phillip Spurr and Paul Stelling, Steve Davis from Berneslai Homes, the Council's Senior Management Team as well as representatives from Penistone Leisure Centre and Athersley Community Shop.

12. The Corporate Plan and the Council's Performance Management Framework

- 12.1 As outlined in the Corporate Plan, the three priorities for Barnsley are: a thriving and vibrant economy, strong and resilient communities; and citizens achieving their potential. The Council's Asset Management Strategy 2017-20 sets out how it will support each of these outcomes for example by reducing costs, increasing income and enabling communities to develop assets and create local economic opportunities.

13. Promoting equality, diversity, and social inclusion

- 13.1 The TFG highlighted that particularly in an emergency, we need to ensure individual customer needs are met, particularly those who are vulnerable, have disabilities and would need additional support should an emergency situation occur.
- 13.2 In relation to CATs, site specific proposals will be considered in relation to equality and diversity. Similarly, public buildings will need to be maintained in accordance with appropriate standards.

14. Tackling the impact of poverty

- 14.1 In recommending that advice is given against the purchase of cheap electrical goods, the TFG is aware that those in poverty may be at greatest risk of purchasing such appliances and therefore putting themselves and others at greater risk of danger and injury. It is therefore important that appropriate guidance is provided.
- 14.2 The TFG also undertook challenge of provision of affordable housing in the borough and what is being done to ensure this is maximised. The group were reassured by the work being undertaken and have recommended that this is shared with the Planning Regulatory Board to support them in their decision making.

15. Tackling Health Inequalities

- 15.1 By encouraging people to become more active in their local community, we can have a direct impact on health and wellbeing. By encouraging and supporting people to be part of a CAT, we can also support the provision of localised services which may be of specific support to tackling health inequalities in our communities.

16. Reduction of crime and disorder

- 16.1 By encouraging people to be more active in their local community, we can encourage them to take responsibility for their local area, for example by being part of a CAT. It is also noted that vacant or under used buildings and land can attract vandalism and unauthorised uses such as fly-tipping, substance abuse and other anti-social behaviour. The transfer of properties helps keep them in use, helping to prevent such problems.

17. Health, safety, and emergency resilience issues

- 17.1 The TFG have undertaken specific challenge with regards to health, safety and emergency resilience provision in the borough. The group were reassured that immediately following the Grenfell Tower fire, actions were taken to ensure the safety of our residents and to proactively communicate with them. The group have specifically recommended action to support the health and safety of residents.

18. Risk management issues

- 18.1 This issue relates to the following risks currently logged in the Strategic Risk Register (SRR), as follows:
- 3543 – ‘Failure to ensure the adequate supply of land for housing and commercial property growth’
- 18.2 This issue also relates to the following risks currently logged in the risk register for Business Unit 11 (Assets), as follows:
- 3306 – ‘Failure to ensure that opportunities for communities to improve the quality of life and environment are suitably communicated and facilities, leading to dilapidated assets, under used buildings and cost pressures regarding maintenance.’
- 18.2 It is likely the recommended activities detailed in this report will contribute further to the effective mitigation of these risks, and it would be appropriate for any follow-up report regarding asset management activities and community asset transfers to be cognisant of these risks.

19. Glossary

CATs – Community Asset Transfers
BMBC – Barnsley Metropolitan Borough Council
OSC – Overview and Scrutiny Committee
TFG – Task and Finish Group

20. Background papers

- BMBC’s Asset Management Strategy Cabinet Report (Cab.31.5.2017/8):
<http://barnsleymbc.moderngov.co.uk/documents/s20627/Asset%20Strategy%202017-2022.pdf>
- BMBC’s Asset Management Strategy 2017-2020:
<http://barnsleymbc.moderngov.co.uk/documents/s20628/Appendix%20A.pdf>

- Existing Community Asset Transfer Policy (Cab.30.1.2013/6.3):
<http://barnsleymbc.moderngov.co.uk/Data/Cabinet/201301301000/Agenda/item%20g6.3.pdf>

Report Author: Anna Marshall Date: 9th March 2018

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BARNSELY METROPOLITAN BOROUGH COUNCIL (BMBC)

This matter is not a Key Decision within the council's definition and has not been included in the relevant Forward Plan.

Report of the Executive Director
Core Services

SCRUTINY TASK AND FINISH GROUP (TFG) REPORT ON THE PUBLIC HEALTH STRATEGY 2016-18

1. Purpose of report

- 1.1 To report to Cabinet the findings of the Overview & Scrutiny Committee (OSC) from the investigation undertaken on its behalf by the Public Health Task & Finish Group (TFG). This included reviewing the work undertaken as part of the Public Health Strategy 2016-18, considering the plans for the future priorities, as well as making recommendations for improvements.

2. Recommendations

- 2.1 **That Cabinet considers the conclusions and recommendations set out in section 6 as a result of the TFG's review of BMBC's Public Health Strategy 2016-18.**

3. Introduction/Background

- 3.1 As part of its work programme the OSC agreed to undertake a TFG investigation of the Council's Public Health Strategy 2016-18. Further to previous investigations undertaken by the OSC and its TFGs, the OSC felt it was an opportune time to follow up on this work. Also, to consider the work being undertaken as part of the current Public Health strategy along with utilising Member knowledge of their communities to feed into the development of future priorities.
- 3.2 The members of the TFG who undertook this investigation included the following: Councillor Gill Carr (TFG Lead Member), Councillor Jeff Ennis, Councillor Annette Gollick, Councillor Wayne Johnson, Councillor Pauline Phillips, Councillor Margaret Sheard, Councillor Sarah Tattersall and Co-opted members Pauline Gould and John Winter.

4. What the Task & Finish Group (TFG) looked at

- 4.1 Initially, the TFG met to consider the scope of the investigation. This included discussing their key concerns and public health issues in their local communities. Given the points raised, the group agreed to hold sessions on each of the three priorities in the strategy of: 'increasing levels of physical activity'; 'creating a smokefree generation'; and 'improving oral health of children'; followed by considering and finding out more about the potential future priorities.
- 4.2 The TFG undertook a number of 'check and challenge' sessions with officers regarding the work being carried out and future plans. This involved asking

questions of them regarding their work, their involvement and partnership working with other agencies including the impact of this on Barnsley residents. This included meeting with Council representatives working in both the Public Health Core Team as well as those placed in Directorates.

5. What the Task & Finish Group found

- 5.1 The TFG received a presentation on the work being done with regards to increasing physical activity levels in the borough. The group welcomed the variety of initiatives in place, including those to target people who don't normally participate in physical activity. Work was being done to seek funding to improve local sports facilities and the group congratulated the officers on winning the 'Ping' funding to place table tennis tables around the borough, which had proved successful in increasing physical activity levels. The TFG raised concerns regarding low physical activity levels in schools and the challenges faced in engaging with them due to the number of 'cold calls' they already receive from a variety of agencies. The group also highlighted the importance of activities/initiatives being available in all local communities and not focused in the town centre, given the cost of travel being a barrier for many residents.
- 5.2 With regards to 'creating a smokefree generation,' the TFG were given a presentation on the range of work both locally and nationally to reduce smoking prevalence. The group were reminded of the data which still indicates that smoking is the biggest cause of avoidable death in Barnsley, but also how extremely addictive it is. The TFG were made aware of the effectiveness of the Barnsley Tobacco Alliance and the work being done to recover illicit tobacco as well as utilise new legislation to prosecute those smoking in cars when a child was present. Similarly, the use of evidence-based approaches to reduce smoking by targeting information at specific groups as well as working to 'de-normalise' smoking and make it invisible, to prevent young people from starting.
- 5.3 The TFG queried the extent to which carbon monoxide measuring devices had been used in Barnsley to encourage people not to smoke, for example making parents aware of how their smoking is harming their children. The group were given examples of this elsewhere such as the 'Babyclear' initiative however this was not something which had been pursued in Barnsley. In response to the TFG asking what they could do to help support a reduction in smoking prevalence, the service were keen to emphasise the importance of making 'every contact count'. This included being mindful of how addictive smoking is, but spreading the word regarding the services and support available, and that it's free.
- 5.4 In relation to improving the oral health of children, the TFG were advised of the different initiatives in place both to encourage good care of teeth, for example by providing tooth brushing packs, as well as prevent decay, such as initiatives to reduce sugar intake. The TFG were made aware of the improving picture regarding children's oral health in Barnsley, however there is still a gap between Barnsley's performance against regional and national figures. The group queried the availability of dentists in Barnsley and highlighted the lack of knowledge amongst Barnsley communities regarding access to dental services, including awareness of free dental treatment being available for those on job seekers allowance. The group discussed the work done by Area Councils to promote oral health in local

communities; the officers advised they could provide effective support to this as they had access to ready-done tooth-brushing packs which also included guidance information. The TFG were also made aware of the Council's Oral Health Improvement Action Group which the service were keen to have an Elected Member representative on.

- 5.5 The TFG were introduced to the potential future priorities for the Public Health Service which are 'Alcohol', 'Food' and 'Emotional Resilience'. The group were in support of these priorities and proposals put forward regarding each work stream and were keen to highlight the importance of individuals taking responsibility for their own health. It was also noted that it is the local authority's responsibility to make Barnsley a place where healthy choices are easy to make.
- 5.6 In relation to alcohol, the TFG queried the contribution of town centre bars/off-licences in particular, regarding provision of for example the night marshalling service and NHS services required. Also, whether the 'Best Bar None' scheme in the town centre would be rolled out to other areas. The TFG were also keen to ensure that where evidence suggests their effectiveness, that existing support services in the community were utilised, such as Alcoholics Anonymous (AA) groups and Alanon Groups which support people who have been affected by other people's drinking.
- 5.7 With regards to the planned work around changing the food environment and culture within Barnsley, the TFG were keen to raise concerns regarding the number of fast food outlets in the borough, particularly near to schools, as well as the availability of drinks with high sugar content. They also highlighted the lack of availability of healthy choices within food outlets, as well as concern regarding limited teaching in schools on the preparation of foods from scratch, in particular, healthy meal options. The group also felt that it was important to ensure that clear age-appropriate messages were provided to communities on their diet, highlighting for example differences required in advising the older population.
- 5.8 The TFG particularly welcomed the inclusion of improving 'emotional resilience' as a future Public Health priority as this issue had been highlighted throughout the TFG's investigation. The group emphasised the need for support in communities as well as particular support for Elected Members given the emotional resilience required due to their front-facing role, as well as to support their constituents. The group discussed the importance of mental health being 'everyone's business' and as a consideration in all Council decisions.
- 5.9 The TFG welcomed the work being done and are aware of funding challenges for all services, however raised particular concern regarding budgets being cut in relation to health prevention. The group highlighted the importance of working with partner agencies to ensure work is focused on preventative services rather than remedial services, particularly given how costly this could become in the long term.

6. Recommendations

- 6.1 During the investigation, to support the promotion of stop smoking services in Barnsley, the TFG wrote to every Barnsley Councillor to request that they displayed the 'Yorkshire Smokefree' poster which was provided, in their local area, to support

our communities being aware of available services. Throughout the investigation, the TFG members made a number of suggestions and recommendations regarding the work being undertaken as well as plans being considered which the services were able to consider both currently as well as part of future work. In addition to these suggestions, the TFG recommends the following:

6.2 Recommendation 1: Targeted communications work is done with Elected Members, School Governors and Barnsley Alliance to promote public health messages and initiatives in schools

The TFG are aware of the challenges of 'cold calling' schools to encourage them to engage with initiatives. For example, given Elected Members' involvement in local school, with many sitting on governing bodies, these channels should be utilised by the service to promote key schemes to our schools such as 'The Daily Mile'. Succinct information regarding particular Public Health schemes as well as advice regarding the Ofsted requirements surrounding evidence of for example, sports premium grant spend, should be provided to key contacts to share with local schools.

6.3 Recommendation 2: Services to explore the use of carbon monoxide measuring devices to discourage parents from smoking

Given examples of this being used effectively, such as the 'Babyclear' scheme in Teesside, the TFG recommends that work is done to investigate the success of this and other schemes and consider their use in Barnsley.

6.4 Recommendation 3: Area Councils purchase tooth brushing packs via the Council's Public Health service

As the Public Health service has access to low-cost tooth brushing packs which also include an advice leaflet; it is recommended that when Area Councils undertake health promotion work, such as at galas, they purchase these rather than creating their own. This will ensure efficient use of resources and provision of consistent messages on oral health.

6.5 Recommendation 4: An Elected Member from the OSC sits on the Council's Oral Health Improvement Action Group

To ensure continued Elected Member input into work to improve oral health in the borough, it is recommended that an OSC member sits on this group. This will help to continue to drive this agenda as well as to support the OSC in following-up investigations it has undertaken.

6.6 Recommendation 5: Specific communication activity is undertaken to raise awareness regarding access to dental services

The TFG highlighted the lack of knowledge in communities regarding accessing dental care. This includes communities knowing that they can access any dental practice in the borough and this does not just need to be their closest service, unlike other NHS services. The TFG also recommend that specific information is provided to job centres in Barnsley and promoted through those networks to advise people of the free dental care available to them whilst on Jobseekers Allowance.

6.7 Recommendation 6: An All Member Information Briefing (AMIB) is held on ‘emotional resilience’

Both in supporting emotional resilience in Elected Members as individuals, as well as to aid them in supporting their communities, the TFG suggest that an AMIB is held to provide advice and support to Members in dealing with challenges they face in their role, as well as how they can support others.

6.8 Recommendation 7: In Council Cabinet Reports, the section on ‘Implications for Local People/Service Users’ makes specific reference to ‘Mental Wellbeing’ implications of decisions

Given the importance of mental health being ‘everyone’s business’, the TFG felt it important to highlight how Council decisions can influence mental wellbeing within our communities. This will help to prompt officers and decision makers to think about the wider implications of decisions and whether additional considerations or mitigations need to be in place.

6.9 Recommendation 8: Health and Social Care services consider how they can all focus investment in preventative and early help services

The TFG are aware of budget challenges for all organisations, however are conscious that preventative interventions help support the management of demand on services including the NHS. To help improve the health of the Barnsley population both now and in the future, the TFG would welcome all relevant organisations to consider this as a priority.

6.10 Recommendation 9: Communication activity is accessible to all Barnsley communities including those with disabilities and where English is an additional language

Throughout the investigation the TFG highlighted the importance of effective communication and consideration of those with disabilities or where English is an additional language, to ensure that services are promoted to and accessible to all Barnsley communities. As appropriate, consultation should be undertaken with the Council’s Equality Forums regarding materials and a variety of communication methods should be used.

The TFG would like to take this opportunity to thank all those who provided information and assisted with the TFG’s investigation.

7. Implications for local people / service users

7.1 The investigation undertaken by the TFG as well as the recommendations made are in support of improving health outcomes for people in Barnsley. The TFG recognises the importance of people’s physical and mental health in all aspects of their life and the negative impacts poor wellbeing can have on individuals and communities.

8. Financial implications

8.1 There are no specific financial implications, although in responding to the recommendations in the report, the financial implications of these would need to be fully assessed by the appropriate services responding.

9. Employee implications

- 9.1 There are no specific employee implications, although in responding to the recommendations in the report, the employee implications of these would need to be fully assessed by the appropriate services responding.

10. Communications implications

- 10.1 Throughout the investigation, the TFG consistently highlighted the importance of effective communication in relation to key health messages and the availability of services. This includes both clarity of information contained within resources, as well as utilising specific communication channels to ensure messages reach target audiences.

11. Consultations

- 11.1 Consultations have taken place with the Public Health TFG Members, Councillor Jim Andrews, Council Officers Carrie Abbott, Diane Lee, Kaye Mann, Rebecca Clarke, Julie Tolhurst, Adam Norris, Anthony Devonport and the Senior Management Team.

12. The Corporate Plan and the Council's Performance Management Framework

- 12.1 As outlined in the Corporate Plan, the three priorities for Barnsley are: a thriving and vibrant economy, strong and resilient communities; and citizens achieving their potential. Positive physical and mental wellbeing are central to achieving all of these priorities, therefore it is essential the Council and its partner organisations work together to support these aims.

13. Promoting equality & diversity and social inclusion

- 13.1 The TFG is keen to ensure that all Council services and activities are accessible to all its communities. Throughout the TFG's involvement in this work they have specifically referred to making sure that services and communication materials are accessible to those with disabilities as well as those where English may be an additional language.

14. Tackling the impact of poverty

- 14.1 Encouraging people to have healthy lifestyles can help in tackling the impact of poverty, for example by preventing spend on smoking related items and alcohol. With regards to smoking alone, it is recognised that 32% of households with a smoker in Barnsley fall below the poverty line. If these smokers were to quit, 2140 households would be lifted out of poverty.

15. Tackling Health Inequalities

- 15.1 There are large health inequalities between Barnsley and England and within Barnsley itself. Improving health and reducing health inequalities will help local people to reach their full potential. The investigation undertaken by the TFG and recommendations made are in support of improving health outcomes across the

borough; with recognition that additional work is required in particular communities to help address health inequalities.

16. Risk management issues

16.1 This issue relates to the following risks currently logged on the Council's Strategic Risk Register (SRR), as follows:

- 3026 – 'Failure to achieve a reduction in Health inequalities within the Borough'
- 3047 – 'Failure to protect the health of the population from preventable health threats'

16.2 It is likely the recommended activities detailed in this report will contribute further to the effective mitigation of these risks, and it would be appropriate for any follow-up report regarding community engagement to be cognisant of these risks.

17. Glossary

AMIB – All Member Information Briefing
BMBC – Barnsley Metropolitan borough Council
OSC – Overview and Scrutiny Committee
TFG – Task and Finish Group

18. Background papers

- Public Health Strategy 2016-18 Cabinet Report (Cab.16.12.2015/6):
<http://barnsleymbc.moderngov.co.uk/documents/s6332/Public%20Health%20Strategy%20Report.pdf>
- Public Health Strategy 2016-18:
<http://barnsleymbc.moderngov.co.uk/documents/s6333/Public%20Health%20Strategy.pdf>

Report Author: Anna Marshall Date: 9th March 2018

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BARNSELY METROPOLITAN BOROUGH COUNCIL (BMBC)

This matter is not a Key Decision within the council's definition and has not been included in the relevant Forward Plan.

Report of the Executive Director
Core Services

SCRUTINY TASK AND FINISH GROUP (TFG) REPORT ON THE WORK OF THE COMMUNITY ENGAGEMENT STEERING GROUP

1. Purpose of the report

- 1.1 To report to Cabinet the findings of the Overview & Scrutiny Committee (OSC) from the investigation undertaken on its behalf by the Community Engagement Task & Finish Group (TFG) regarding the work of the Community Engagement Steering Group to improve how the council engages and consults with its communities.

2. Recommendations

- 2.1 **That Cabinet acknowledges the TFG's contribution to the development of the work of the Community Engagement Steering Group outlined in section 4 and considers the conclusions and recommendations set out in section 5.**

3. Background

- 3.1 BMBC's Corporate Plan 2017-20 recognises its role as a local authority is changing and has committed to helping people to do more for themselves, each other and their community. In March 2017 the Council launched its Community Engagement Strategy 2017-20 which states that it will develop a clear, consistent and joined up approach to community engagement and be clear about exactly what it delivers and what its expectations from communities are to encourage community engagement and to develop community spirit.
- 3.2 The Community Engagement steering group was formed to deliver the objectives set out in the strategy. The work of the group involves procuring a new consultation system, helping Council staff to engage more effectively and creating a portal of information to show residents what the Council does and what people can do to help. This third part of the project was initially called 'The Barnsley Deal'; this work however is in progress and is currently being tested with customers and other stakeholders.
- 3.3 The aims of the project are:
 - To be clear about the work of the Council and what people can do to help via an online information portal
 - To encourage innovation and change through community action
 - To help Council staff to be more confident and capable when engaging with communities

- 3.4 Part of the project involves development of a web portal with a concept that will come to life when it is launched. It shows the work the Council is doing to make Barnsley a better place. It also shows people how they can help themselves and others; things like recycling more, volunteering, shopping locally and keeping fit and active. If everyone in Barnsley does just one thing, together we can make Barnsley a more welcoming place where people want to live, work and visit. This builds on the Community Offer, when the Council did specific work with communities to understand how we can work better together.
- 3.5 Given Members' extensive experience within our local communities the OSC TFG was set-up to provide scrutiny to the work which had been undertaken as well as be involved in shaping this work as it developed.
- 3.6 The members of this TFG included: Councillor Gail Charlesworth (TFG Lead Member), Councillor Daniel Griffin, Councillor Wayne Johnson, Councillor Sarah Tattersall, Councillor Kevin Williams and Councillor John Wilson.

4. What the Task & Finish Group (TFG) contributed

- 4.1 Initially, the TFG were introduced to the concept of 'The Barnsley Deal' and how a similar model had been used effectively by Wigan Council to engage with its communities. The TFG were shown draft website content which had been developed in relation to Barnsley's version of this work.
- 4.2 The group were in support of the aims of the work, however gave feedback that the name of 'The Barnsley Deal' was not reflective of what was being presented. They also gave some initial feedback on the website content and how it might be improved.
- 4.3 The TFG were tasked with going away to look at the draft website in detail and met to provide their feedback. During this session they gave detailed comments on how the layout and content could be improved to make it more user-friendly, with consideration for the needs of all Barnsley communities. The group's knowledge of their local area and local activities came to the fore and how these could be utilised as part of developing this work.
- 4.4 At the following meeting, the TFG were introduced to the draft 'consultation toolkit' which incorporated documentation on when and how to consult as well as a number of points which require consideration. The group were keen to highlight that it was critical to get our consultation and engagement activities right. This includes ensuring we only consult with communities when they are able to influence the outcome and making sure we feed back to them with 'you said, we did'. The group provided feedback and suggested amendments to the documentation including a 'tick list' for officers to utilise so they could ensure key considerations have been undertaken. This includes making sure local Ward Members are aware of any relevant engagement activity in their Wards so that they can respond to queries from the public.
- 4.5 Whilst considering the 'consultation toolkit', the TFG were also able to highlight considerations which should be incorporated in the specification for procuring a new

consultation/engagement system. This included: having facility to record outcomes/decisions/progress; facility to contact responders to update them on outcomes/decisions; and facility to sign people up to receive future surveys. The suggestion was also made that depending on the system, it could also be utilised to seek public engagement on upcoming OSC agenda items and utilised by OSC members in meetings. This particular TFG meeting also provided opportunity to seek the group's opinion on the proposed new name for the project, which it felt was much improved and more reflective of this work's aim. This working title is currently being tested with customers and other stakeholders.

- 4.6 The TFG held another session which involved consideration of the communications plan to launch this work. Again the group's knowledge of facilities and events both locally and across the borough was critical in shaping ideas for how best to launch this work. The group were keen to ensure that this is not done by just the usual channels of communication but that we reach out to residents for example through local supermarkets and by having a pop-up stall in the Town Centre which Elected Members could be involved in.
- 4.7 The Community Engagement proposals were shared at the recent Elected Member 'Talkabout' event which the TFG Lead Member presented the group's work at. The group's involvement in this work has been welcomed and valued; Members have been able to shine a different perspective on the proposals and their local knowledge of communities has been crucial.
- 4.8 The most recent meeting of the TFG involved testing of the proposed consultation system. This gave the group opportunity to see the functionality of the proposed system, see where their comments had been taken on board and consider the future use of the system.

5. Recommendations

- 5.1 As outlined above, during the investigation the TFG members made a range of suggestions and recommendations which were able to be considered. The TFG support the continuation of this and in addition recommend the following for the future:
- 5.2 **Recommendation 1: In developing the web portal we use this opportunity to highlight what the role of an Elected Member is**
In addition to helping communities to understand what the Council does, Elected Members feel it is important to provide information on the role of a local councillor. This includes advising how they support their local community and local residents.
- 5.3 **Recommendation 2: Ensure appropriate governance is in place regarding consultation activities to ensure that they are only undertaken when our communities can influence the outcome**
The TFG highlighted the importance of genuine community consultation so that people will continue to engage with the Council. Appropriately skilled officers and governance should be in place for consultation activity to be challenged before it is undertaken to ensure that it is fit for purpose.

5.4 Recommendation 3: Ensure Ward Members are made aware of consultation/engagement activity in their local area

The TFG were keen to ensure that local ward members and not just Cabinet Spokespersons are made aware of consultation/engagement activity so that they are able to answer queries and provide support to their local residents. A prompt for this was recommended for inclusion in the officer consultation tick list and therefore the TFG are keen to highlight that this documentation is utilised by officers.

5.5 Recommendation 4: A report is brought to the OSC on the consultation activity undertaken during the first 12 months of the new consultation system being in place

The report should outline how the new system is being utilised, including the consultation activity undertaken, the response received and how this has influenced service planning/delivery. This will enable the OSC to monitor the implementation of this work and make further recommendations as appropriate.

5.6 Recommendation 5: OSC Members are increasingly involved in the development stages of key pieces of work

The TFG's involvement in the development of this project has been invaluable. Officers leading on the work have valued the opportunity to consult with Elected Members representing the public voice and a different perspective on this work in order to ensure the end product is fit for purpose. Our Elected Members have vast knowledge of our local communities and key local networks. They are able to provide a community viewpoint on how work/projects/information may be received by a local area and advise on considerations officers may need to be aware of which will help to improve service delivery.

The TFG would like to take this opportunity to thank all those who assisted with the TFG's investigation and their input into this work.

6. Implications for local people / service users

- 6.1 Our community engagement work aims to strengthen community involvement and encourage innovation and change through community action. This has implications for every person living and working in Barnsley, because we are asking them to work together with us to help make Barnsley a better place to live and work. Additionally, by encouraging wider participation in consultation activity will enable the Council to be better aware of the impact decisions may have on people living and working in Barnsley.

7. Financial implications

- 7.1 There are no specific financial implications, although in responding to the recommendations in the report, the financial implications of these would need to be fully assessed by the appropriate services responding.

8. Employee implications

- 8.1 There are no specific employee implications, although in responding to the recommendations in the report, the employee implications of these would need to be fully assessed by the appropriate services responding.

9. Communications implications

- 9.1 Communication is critical to this piece of work and will require effective plans to be in place to both launch the work as well as ensure its continued use throughout all of the Council's work streams. Prior to launch the Council will need to ensure that both Members and officers are aware of this work so they can spread the word out in communities and utilise it in everything they do.

10. Consultations

- 10.1 Consultations have taken place with the Community Engagement TFG, Councillor Jenny Platts, Councillor Alan Gardiner, Council Officers Phil Hollingsworth, Michael Potter, Rachel King and the Senior Management Team.

11. The Corporate Plan and the Council's Performance Management Framework

- 11.1 As outlined in the Corporate Plan, the three priorities for Barnsley are: a thriving and vibrant economy, strong and resilient communities; and citizens achieving their potential. Ensuring people in our communities are aware of what the Council does and encouraging them to engage with services and participate in volunteering activities contributes to achieving all of these.

12. Promoting equality & diversity and social inclusion

- 12.1 The TFG is keen to ensure that all Council activities are accessible to all its communities. Throughout the TFG's involvement in the development of this work they have specifically referred to making sure that materials are accessible to those who may have physical impairments as well as those where English may be an additional language. Also, by enabling better consultation facilities will support the voice of all our communities to be heard.

13. Tackling the impact of poverty

- 13.1 By encouraging people to take responsibility for their local community we can help people build confidence, skills and capability. This can lead to people having confidence to find work or find a way out of poverty. Additionally, by making communities better aware of what help and support is available can enable them to access appropriate services.

14. Tackling Health Inequalities

- 14.1 By encouraging people to become more active in their local community, we can have a direct impact on health and wellbeing. By helping people to take responsibility for their local community, we can encourage them to be accountable for their own health and wellbeing. Enabling communities to be better aware of the support services available will help them to access appropriate services. Additionally, by encouraging wider participation in consultation activity will enable the Council to be better aware of the impact decisions may have on communities.

15. Reduction of crime and disorder

- 15.1 Community engagement has been shown to improve community resilience and discourage people from causing damage in their local area. By encouraging people to be more active in their local community, we can encourage them to take responsibility for their local area.

16. Risk management issues

- 16.1 This issue relates to the following risk currently logged on the Council's Strategic Risk Register (SRR), as follows:

- 3023 – 'Failure to engage with stakeholders'

- 16.2 The intended positive benefits of the project are logged as mitigation to this risk and it is envisaged that the recommended activities detailed in this report will contribute further to the effective mitigation of these risks, and it would be appropriate for any follow-up report regarding community engagement to be cognisant of these risks.

17. Glossary

BMMC – Barnsley Metropolitan borough Council
OSC – Overview and Scrutiny Committee
TFG – Task and Finish Group

18. Background papers

- Barnsley Community Engagement Strategy Cabinet Report (Cab.22.3.2017/8):
<http://barnsleymbc.moderngov.co.uk/documents/s18437/Community%20Engagement%20Strategy.pdf>
- Barnsley Community Engagement Strategy 2017-20:
<http://barnsleymbc.moderngov.co.uk/documents/s18438/Appendix%201.pdf>

Report Author: Anna Marshall Date: 9th March 2018

BARNSELEY METROPOLITAN BOROUGH COUNCIL

This matter is not a Key Decision within the Council's definition and has not been included in the relevant Forward Plan

**Report of the Executive
Director Communities**

REGISTRATION SERVICE: TRANSFER OF THE ROLE OF PROPER OFFICER

1. Purpose of report

- 1.1. The purpose of this report is to seek formal authorisation for the transfer of the statutory role of the Proper Officer and delegated functions relating to the management and delivery of the Registration Service including the licensing of approved premises. It is proposed to transfer the Proper Officer role to the post of Service Director - Customer, Information and Digital Services; and to transfer the Proper Officer's Representative role to the Head of Service, Customer Support and Development.

2. Recommendations

It is recommended that:

- 2.1. **The statutory role of the Proper Officer for the registration of Births, Deaths and Marriages be transferred from the Service Director Customer Services to the Service Director – Customer, Information and Digital Services with immediate effect.**
- 2.2. **The role of Proper Officer's Representative be transferred from the Head of Service, Customer Service Operations to the Head of Service, Customer Support & Development with immediate effect.**
- 2.3. **The power to licence approved premises for the conduct of Marriages and Civil Partnerships be delegated to the Service Director – Customer, Information and Digital Services.**

3. Introduction

- 3.1. Following the transfer of Registration Services to the Customer, Information and Digital Services Business Unit there is a need to request approval of the transfer of the statutory role of Proper Officer to the appropriate Service Director.
- 3.2. There is a statutory requirement to designate a senior officer as the Proper Officer for Births, Deaths and Marriages. This officer is ultimately accountable for the statutory operation of the Service and provides the interface with the Registrar General's Office. It is proposed that the Council formally approve that the Proper Officer function be transferred from the Service Director – Customer Services to the Service Director – Customer, Information and Digital Services.

The General Register Office (GRO) provided by Her Majesty's Passport Office has been consulted with regard to this proposal which meets with their approval.

3.3. As part of the discharge of the Registration function the Service Director Customer Services has been responsible for the licensing of approved outside premises for the conduct of marriages and civil partnerships. It is proposed to transfer the delegated powers to grant licences to the Service Director – Customer, Information and Digital Services who will maintain arms-length administrative arrangements (away from Registration Officers) within the Business Unit to discharge the licensing function. Appeals against refusal of licences will continue to be considered by the General Licensing Regulatory Board as provided by the Council's constitution.

3.4. Many of the duties of the Proper Officer and the day to day operation of the Registration scheme may be delegated to the Registration Management with a nominated Proper Officer's Representative. This additional operational role has been undertaken to date by the Head of Service Customer Operations and again following the aforementioned organisational changes (paragraph 3.1 refers) it is proposed to transfer the Proper Officer's Representative responsibilities to the Head of Service, Customer Support and Development.

4. Consideration of alternative approaches

4.1. There are no alternative approaches.

5. Proposal and justification

5.1. The transfer of the statutory role of Proper Officer for Registration Services is required following organisational changes.

6. Implications for local people / service users

6.1. There are no implications for local people / services.

7. Financial implications

7.1. There are no financial implications.

8. Employee implications

8.1. Current post holders affected by the changes outlined in this report have been consulted. No issues arising.

9. Communications implications

9.1. There are no communications implications arising from this report.

10. Consultations

- 10.1. General Register Office (GRO)
- 10.2. Human Resources – Communities Business Partner
- 10.3. Service Director Governance and Member Services
- 10.4. Communities Directorate Management Team

10.5. Senior Management Team

11. Glossary

11.1. GRO – General Register Office

12. List of appendices

12.1. None

13. Background papers

13.1. The Proper Officer's Guide to Registration Service Delivery.

If you would like to inspect background papers for this report, please email governance@barnsley.gov.uk so that appropriate arrangements can be made.

Officer Contact: Hazel Shaw; Head of Service, Customer Support and Development
Date: 2nd March 2018

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BARNSELEY METROPOLITAN BOROUGH COUNCIL

This matter is a Key Decision within the Council's definition and has been included in the relevant Forward Plan.

Report of the Executive Director of Place

2018 TO 2020 HIGHWAYS CAPITAL PROGRAMME

1. Purpose of report

- 1.1 To obtain approval for the proposed reprioritisation of the current approved capital investment programme – Section 7 refers.
- 1.2 To obtain approval for a two year Highways Capital Programme covering the 2018/19 and 2019/20 financial years. This programme critically underpins our economic growth aspirations through:
 - Applying, where possible, the principle "prevention is better than cure" in determining the balance between structural, preventative and reactive maintenance activities, to improve the resilience of the highway;
 - The continued development of improvements to the existing highway network to and measures to improve road safety, resolve delay issues for the public travelling on the network, including public transport improve air quality and to encourage sustainable travel;
 - Investment in repairing and resurfacing over 50,000 sqm. of carriageway and 22,000 sqm. of footway as part of our local roads programme.
 - .
- 1.3 To obtain delegated authority to vary the programme, in conjunction with the Cabinet Spokesperson – Place.

2. Recommendations

- 2.1 That Members approve the reprioritisation of the current approved capital investment programme (Section 7 refers).
- 2.2 That the detailed Highways Capital Programme for 2018/19 and 2019/20 as set out in Appendices 1, 2 be approved, and that the Service Director, Environment and Transport be authorised to implement these schemes;
- 2.3 That the Service Director, Environment and Transport be authorised, in conjunction with the Cabinet Spokesperson for Place, to vary the programmes within the overall funding envelope;
- 2.4 The Service Director, Environment and Transport be authorised to:
 - obtain tenders for any works as necessary, and appoint the successful tenderer on the basis of the most economically advantageous tender;

- to adopt the Highways Maintenance Efficiency Programme (HMEP) principle of collaboration and utilise collaborative procurement to engage external consultants to undertake work which cannot be undertaken in-house or secure the services of contractors or consultants via Regional Alliances where available;
- appoint other external consultants and contractors as appropriate, within the current procurement rules.

2.5 That, in the event that the Maintenance budget and Integrated Transport budget for the 2018/19 and/or 2019/20 is not fully expended, the value of any other works be re-phased between financial years, which allows the flexibility to ensure that the available resources are deployed in the most efficient manner possible, whilst maintaining the continuity of the HET Service.

3. Introduction

3.1 This report seeks the approval:

- of the Integrated Transport Programme 2018/19 and 2019/20 - see Appendix 1;
- of the Maintenance Programme 2018/19 and 2019/20 – see Appendix 2;
- for the Service Director Environment and Transport, in conjunction with the Cabinet Spokesperson Place, to vary the programme as necessary, within the overall financial approval;
- to implement an approach of engaging external resource suppliers, where necessary, to support the in-house provision to achieve economic and practical benefits, e.g. through the use of the Midlands Highway Alliance for transport modelling, or via collaboration established with adjacent authorities to deliver services, e.g. road markings; and
- to note the risks associated with delivering the highways function because of the reduced certainty of funding available, and undertake the potential mitigation measures available.

Capital Resources

3.2 In previous years, the timing of this report has coincided with the formal allocation of capital funds released by Central Government. In response to the recommendation made in the September 2017 Audit Report, approval is being sought in advance of the 2018/19 financial year so that the necessary lead in times to improve programme delivery, for the design and construction activities can be achieved.

3.3 In addition, this report also seeks to identify the capital resource allocation for two year period from 1st April 2018 to 31st March 2020. This is a departure from previous reports which only covered a 12 month period and is designed to give elected members and senior officers greater confidence in the short term financial future of the Highways Engineering and Transportation Service (HET).

- 3.4 Beyond this timeframe, the Council's overall financial outlook remains uncertain at this time.
- 3.5 An allocation of capital expenditure invests in the repairing and resurfacing the road network to present a good quality network to demonstrate to prospective investors, the importance which the council takes in servicing their prospective regeneration sites.

4. Proposal and justification

- 4.1 The following paragraphs explain the appendices to this report, detailing the various programmes that are funded from the allocations granted by the DfT, SCR and other funding. These are termed the "Integrated Transport" block funding and "Maintenance" Block funding. The appendices attached to this report cover the following aspects:

Integrated Transport

- 4.2 Appendix 1 contains the Integrated Transport Programme 2018/19, which comprises of schemes that meet historical LTP3 objectives and contribute positively to the delivery of historical LTP3 targets.
- 4.3 The DfT had confirmed IT Block funding allocations up to 2017/18, but only provided indicative allocations for 2018/19 – 2020/21. The medium term programme has assumed this funding, but confirmation has not yet been received of the allocation from the DfT of the funding allocations. The Proposed Medium Term Integrated Transport Programme is given in section 7.3.

Maintenance

- 4.4 Appendix 2 contains the Maintenance Programme 2018/19;
- 4.5 Appendix 3 contains the Maintenance Scheme Programme 2018/19: Detailed List of Schemes 2018/19. The roads and footways maintenance programme continues to be funded from a combination of Maintenance Block funding and prudential borrowing. This list is subject to change and further development in line with the Highway Asset Management Policy.
- 4.6 Since 2015, the amount of Maintenance Block Funding given to each highway authority has been allocated on the basis of two elements, an obligatory needs-based assessed element and a discretionary incentive element, on the basis of attaining banded levels of efficiency. A third element is available through a scheme known as the Local Highways Maintenance Challenge Fund, which is a bidding process for additional funding, although all bids from the South Yorkshire districts are prioritised and submitted by SCR. The Medium Term Maintenance Programme is given in paragraph 8.5.

5. Consideration of alternative approaches

- 5.1 **Approach 1 (Recommended) – Prepare programmes of improvements based on LTP3 – Implementation Plan:**

- 5.1.1 The county-wide LTP3 ceased on 31st March 2015. The Department for Transport has not issued any guidance as to a replacement, so the approach taken by the South Yorkshire partners is to utilise the DfT's Integrated Transport Funding is to continue setting a programme applying the LTP3 principals, based on the 6 strategic investment themes of LTP3 - Implementation Plan. The programmes contained in Appendix 1 have therefore been drawn up to deliver a broad range of measures in line with the 6 strategic investment themes.
- 5.1.2 The programmes contained in Appendix 1 will contribute to a high quality, efficient network which will be delivering to the 4 key strategic priorities of our Transport Strategy by:
- addresses areas of congestion to reduce time lost by businesses and the travelling public, encourage new development and improve air quality;
 - promotes safer roads to reduce accidents and costs in the wider health and benefits sectors;
 - promotes sustainable modes of travel which provide safe and economic access to places of employment and help reduce levels of obesity e.g. walking and cycling.
- 5.1.3 The maintenance programmes contained in Appendices 2 and 3 have been drawn up in accordance with the Council's Highway Asset Management Strategy.
- 5.1.4 The delivery of a series of feasibility packages of work to further develop the key strategic priority projects as identified through the Strategic Transport Infrastructure Board.
- 5.2 **Approach 2 – Prepare other programmes of improvements not based on LTP3 – Implementation Plan:**
- 5.2.1 The outcome would be a programme that is 'out of kilter' with the policies and objectives of LTP3 – Implementation Plan, and therefore does not coincide with a recognised framework on which to base a programme of work. There is no guidance from the DfT about future LTP plans, but our demonstrable performance is a key element in support of bids, grants, and other external funding submissions. By following the structure of the LTP3 principles, it is possible to establish that some framework of direction has been utilised.

6. Implications for local people and service users

- 6.1 The proposed programme of works and investment in the highway network will have an impact on a significant number of highway users within the Borough.
- 6.2 Investment in the highway network will make the network more sustainable in the longer term and provide a better experience for highway users.
- 6.3 Appropriate consultations will be undertaken as required and those views taken into account when detailed scheme plans are drawn up.

- 6.4 Prior to work starting on site, local residents and the travelling public will be informed as appropriate.
- 6.5 The potential short-fall in funding will result in a reduced service provision for highway users, unless mitigation measures are employed to deliver a fully funded service.
- 6.6 This would further lead to reduced investment in transport infrastructure, creating a poor quality network, reducing the attractiveness of the town to investors and creating network delays.

7. **Reprioritisation of Capital Programme**

- 7.1 The latest capital programme was approved as part of the 2018/19 budget papers (Cab.7.2.2018/6 refers).
- 7.2 Since the approval of the 2018/19 budget papers, emerging significant Capital priorities have been identified that require consideration, including a fundamental review of the funding available for highways schemes, given the relative uncertainty around devolution. Therefore, the capital programme has been reprioritised to take account of this uncertainty whilst containing the overall cost within the total resources available.
- 7.3 The table summarises the proposed changes to the capital programme, which are explained in further detail in paragraphs 7.4 through 7.6.

	2016/17 £M	2017/18 £M	2018/19 £M	2019/20 £M	2020/21 £M	Total £M
Current Approved Programme	0.688	5.107	30.431	27.505	1.800	65.531
<i>Resources Made Available from Identification of Alternative Funding:</i>						
Dodworth Road / Broadway Crossing	-	-	(0.944)	0.516	-	(0.428)
	-	-	(0.944)	0.516	-	(0.428)
<i>Deprioritised Schemes:</i>						
A61 Old Mill Lane	-	-	(2.600)	(0.750)	-	(3.350)
	-	-	(2.600)	(0.750)	-	(3.350)
<i>New Schemes:</i>						
Other Corporate Priorities	-	-	1.778	-	-	1.778
Highways - Skid Resistance Programme	-	-	0.700	0.300	-	1.000
Highways - Planned Patching Programme	-	-	0.700	0.300	-	1.000
	-	-	3.178	0.600	-	3.778
Proposed Revised Programme	0.688	5.107	30.065	27.871	1.800	65.531

- 7.4 In respect of the Dodworth Road/Broadway Crossing scheme, the total estimated scheme costs have increased significantly since the original proposal was made due to the development of the proposal. However,

additional external funding from the Sheffield City Region of up to £2.2M has been identified, including successful bid totalling £1.2M. As a result, £0.428M of the Council's own resources has now been made available to utilise on further priorities. A separate Cabinet Report will update Members in due course.

- 7.5 In addition to the above, the decision has been made to temporarily defer the A61 Old Mill Lane scheme until a later date, which releases a total of £3.350M to be considered against future requirements. This scheme still remains a significant Council priority.
- 7.6 The total resource for consideration therefore totals £3.778M; of which £2.000M is planned to be utilised on two highways schemes, namely the Skid Resistance Programme (£1.000M) and the Planned Patching Programme (£1.000M) with the remaining £1.778M being utilised on other corporate priorities.
- 7.7 A comprehensive list of the revised 2020 capital programme is shown in Appendix 4.

8. Financial implications

- 8.1 Consultation on the financial implications of this report has taken place with representatives of the Service Director for Finance, the Section 151 Officer.
- 8.2 There remains a risk in respect of the ongoing funding allocations due to the Council as a result of the national transport funding provided by Central Government being channelled through the City Region authorities. Therefore, the Council is, and will continue to, consider other available funding opportunities to supplement core resources.
- 8.3 To support this approach, the Council has approved an additional £0.2M of revenue funding as part of setting the 2018/19 budget. This investment is to be used solely for feasibility work on the strategically important schemes identified through the Strategic Transport Infrastructure Board to support future bids. This resource is not included in the table at paragraph 8.4.
- 8.4 The estimated funding allocation of the Integrated Transport Programme 2018/19 and 2019/20 will be funded as follows (The proposed schemes within this programme are shown at Appendix 1):

Integrated Transport Related Funding Sources	2018/19 (£M)	2019/20 (£M)
Integrated Transport Allocation *	1.037	1.037
Cfwd Integrated Transport Allocation	0.100	-
Anticipated External Work #	0.700	0.500
Total	1.837	1.537

* This funding stream is indicative at the time of writing as the Council awaits the formal confirmation from the Sheffield City Region Combined Authority.

Funding includes Section 278 works, Jobs & Business Growth, TPT Works.

- 8.5 The estimated funding allocation for the Maintenance Programme for 2018/19 and 2019/20 is shown in the following table. (The proposed schemes within this programme are shown at Appendix 2):

Maintenance Programme Funding Sources	2018/19 (£M)	2019/20 (£M)
LTP Maintenance Block Allocation *	3.054	3.054
LTP Maintenance Incentive Element *	0.636	0.636
DfT Pot Hole Fund *	0.200	0.200
Capitalised Highway Maintenance (Prudential Borrowing)	3.300	3.300
2017/18 Cfwd Capitalised Highway Maintenance	0.800	-
2018/19 Unsecured Anticipated External Work #	0.760	0.760
Total	8.750	7.950

* These funding streams are indicative at the time of writing as the Council awaits the formal confirmation from the Sheffield City Region Combined Authority.

Funding includes Winter Maintenance, Street Lighting, Dropped Crossings etc.

- 8.6 In addition to the two strands of funding from the respective programmes above, the reprioritisation of the capital programme (See Section 7) has identified funding specifically relating to the Highways Engineering and Transportation (HET) capital programme for both 2018/19 and 2019/20.

2020 Capital Investment Programme	2018/19 (£M)	2019/20 (£M)
M1 J37 Economic Growth Corridor Phase 1	0.870	3.482
Skid Resistance Programme	0.700	0.300
Planned Patching Programme	0.700	0.300
Total	2.270	4.082

8.6.1 Skid Resistance Programme

When the aggregate in the surface layer of the carriageway polishes, the ability of vehicles using the carriageway to satisfactorily brake can be impaired. The most recent skid resistance survey has identified that there are a significant number of locations throughout the borough that will benefit from early intervention to prolong the life of the asset and ensure the safety of highway users. The estimated cost of these interventions in 2018/19 is £0.700M. An amount totalling £0.300M has been set aside for 2019/20 as a contingency to mitigate against any potential slippage on the other areas of the HET capital programme.

8.6.2 Planned Patching Programme

During the recent spell of inclement weather a significant number of potholes have occurred. Such a concentration of potholes will affect the structural integrity and fabric of the highway therefore a planned patching programme is proposed. This will extend life of individual roads over and above simple pothole repairs but delivers a value for money approach that will extend the life of the asset before it needs a full resurfacing treatment. The estimated cost of these interventions in 2018/19 is £0.700M. An amount totalling £0.300M has been set aside for 2019/20 as a contingency to mitigate against any potential slippage on the other areas of the HET capital programme.

- 8.7 The total indicative funding available for HET schemes totals £12.857M for 2018/19 and £13.569M for 2019/20 respectively.
- 8.8 There are also a number of potential schemes / programmes of work that may result in additional funding to the HET service such as highways infrastructure works relating to the Glassworks Scheme and the DfT Safer Roads Fund. At this time, it is not certain that these works will materialise, therefore these potential areas have been prudently omitted from the available funding envelope.
- 8.9 Of the total funding available, there are certain works, which, due to their nature, will be carried out by external contractors. The estimated value of works in respect of external contractors totals £0.900M in 2018/19 and £0.890M in 2019/20 which ultimately results in a reduction in the overall funding available for internal HET works of the amounts mentioned above.
- 8.10 From a revenue perspective, the service has an annual income target to achieve totalling £12.036M, in order to deliver a balanced budget position. The overall expected position for HET is summarised in the table below:

<u>Proposed Overall Position</u>	2018/19 (£M)	2019/20 (£M)
Integrated Transport Programme	1.837	1.537
Maintenance Programme	8.750	7.950
2020 Capital Investment Programme	2.270	4.082
Total Indicative Funding Available	12.857	13.569
Externally Contracted Work	(0.890)	(0.900)
Indicative Funding Available – Internal HET	11.967	12.669
Service Income Target	(12.036)	(12.036)
Potential Surplus/(Deficit)	(0.069)	0.633

- 8.11 Based on the expected funding position in relation to Highways Capital Programme, there is an anticipated revenue budget shortfall in 2018/19 totalling £0.069M. However, officers expect this potential 'deficit' to be covered by other funding streams (paragraph 8.8 refers), which are currently unconfirmed. Should these alternative funding streams not materialise, a report will be presented to Members in due course.

- 8.12 The 2019/20 position is anticipated to result in 'surplus' resources when compared with the revenue income target, totalling £0.633M. It should be noted however that this estimated position does not represent a revenue benefit / underspend, and that it indicates that the revenue budget will overachieve on its current income target of £12.036M, subject to works programming etc. In practice, this over achievement of income is expected to be offset by additional costs in completing this programme of works.
- 8.13 A summary of the above financial implications is attached at Appendix A.

9. Employee implications

- 9.1 The continued development of proposals for implementation through the Highways Capital Programme will principally involve staff in Environment and Transport Service, Core Services, Economic Regeneration Service and Culture, Housing and Regulation Service, although the cross cutting nature of the work undertaking on the highway mean interaction with all Council Services is potentially likely at some point.
- 9.2 The balancing of workload to available staff resources will still be a challenge for 2018/19. Although the focus is on business and financial priorities, pressures on delivery will inevitably mean that the use of external sub-contractors, consultants and overtime will be necessary to deliver the programmes.
- 9.3 Collaborative procurement will be used to engage external resource suppliers to support the in-house provision to achieve economic and practical benefits, e.g. through the use of the Midlands Highway Alliance for transport modelling, traffic management and bridges functions, or via collaboration established with adjacent authorities to deliver services, e.g. roadmarkings.
- 9.4 Failure to secure sufficient additional funding would require the service to consider how it could maintain its current structure. However, this has to be considered in the context that it is the same staff that also generates income to support the operation of the Service.

10. Communications implications

- 10.1 Communications about these proposals will be channelled through the Area Councils, where appropriate. Notification of specific measures included in the proposed programme will be delivered to each dwelling in areas affected by such proposals, either directly, by posting notices or placing notices in the local press. Use of social media and the Council's web site will also be made.

11. Consultations

- 11.1 Consultations have taken place with representatives of the Executive Director Core Services;
- 11.2 Consultations about this programme will be undertaken as necessary via Area Councils, Parish council meetings or directly with local members and residents on individual schemes, as appropriate.

- 11.3 Members will recall that in 2016, HET officers engaged with Members through the Area Councils and Ward Alliances to explain the new approach to delivering strategic Highway Maintenance. The new approach was to deliver the works programme through intelligence based identification and prioritisation of investment. This approach resulted in the need to identify schemes in a transparent and defensible way, using condition data, to deliver works in an impartial way, to achieve best value for the asset with the resources available.
- 11.4 Whilst the identification of the programme will be data driven, engagement with our customers is an important aspect of delivery, and to this end, the intention will be to publish work programmes on the Council's web site.

12. The Corporate Plan and the Council's Performance Management Framework

- 12.1 The proposals support key themes of the Corporate Plan of growing the economy by:
- Providing a quality highway asset by repairing and maintaining the network in order to support and attract new business by providing high quality connectivity to jobs and business growth sites;
 - Reducing accident costs by improving road safety through addressing accident hotspots and maintaining a high standard of road maintenance and street lighting provision;
 - Providing improved walking and cycling opportunities as access to employment, amenities, schools and leisure for all members of the community;
 - Reducing traffic delays by creating new infrastructure and improving and maintaining existing infrastructure; and
 - Working with SYPT and bus operators to improve bus punctuality, safety, cleanliness and air quality.

13. Promoting equality, diversity and social inclusion

- 13.1 The preparation of schemes considers measures necessary to overcome social inclusion and promote health benefits as an integral part of the process.

14. Tackling health inequalities

- 14.1 Where possible the proposals contained in this report are aimed at improving Air Quality by minimising carbon emissions and reducing reliance on private cars by promoting walking, cycling and public transport as modes of travel.
- 14.2 The highway network has an important role to play in ensuring people enjoy an active role in society. Within the borough, improvements to the network provide part of the solution to link people to jobs, services and leisure.
- 14.3 Providing alternative travel choices through improved footways and cycle ways benefits health and addresses health inequalities. The need to reduce obesity in Barnsley means people must be given the option to make more healthy travel choices, such as walking and cycling, in a safe environment. The Highways Capital Programme aims to address these challenges.

- 14.4 The Barnsley Bus Partnership was established in January 2017, with the key aims of improving access to jobs and services, tackling social exclusion and improving the emission standards of buses in Barnsley. As the Local Highway Authority, Barnsley MBC has committed itself to building several infrastructure schemes over the 5 year partnership, subject to funding. These schemes will ease congestion, improve bus journey times and unlock investment from bus operators in their bus fleet, which will lead to a larger proportion of the bus network reaching EURO 6 emission standards. Enhancements on the highway network will promote the use of public transport to encourage people to rely less on the car.
- 14.5 The borough must meet its transport needs, whilst also taking responsibility for its carbon footprint and improving air quality. This can be done by promoting the use of more sustainable travel choices to rival car use, whilst not hindering economic growth, by improving its highway network.

15. Reduction of crime and disorder

- 15.1 By taking account of the implications of crime and disorder in the preparation of schemes, the Council's duties under s17 of the Crime and Disorder Act 2014 have been considered.

16. Risk management issues

Key Risk Affecting Funding for Local and Strategic Schemes:

- 16.1 The details of the scale of risk are developed and refined during scheme preparation and are tested as part of the public response to any consultation about more detailed schemes. In overall programme terms, the risk focuses on the ability of the LTP partners to work equitably, as historically demonstrated over the 4 year life of the LTP3 Implementation Plan. The driver for this is the strong, robust, positive relationships fostered local transport partners, with BMBC represented on appropriate decision making boards. This representation ensures that the likelihood of BMBC not receiving its equitable share, within the confines of the proxy for allocation, is low, thus the Impact, at present, with this level and strength of officer support is viewed equally low.
- 16.2 Historically, the Service has been focussed on a delivery model that provides maximising deliverable schemes. The current operating model for the service is focused on financial and business drivers. This will inevitably lead to tensions in balancing tangible delivery against income generation and furthermore, spend.
- 16.3 The mechanism which is used to recharge budgets for the delivery of schemes been updated and has see the price of carrying out works increase. This updated mechanism is the first of an incremental number of changes that will continue change and improvement to meet business and financial targets and challenges. The implications of this are that not all schemes will be delivered throughout the year if available funding is depleted quicker than anticipated.

Risks associated with Future Funding

- 16.4 Funding for work is delivered using the LTP-themed Integrated Transport (ITB) and Maintenance (MB) Blocks and internal, capitalised revenue through a prudential borrowing exercise. There is a concern for funding in future years, with the absence of funding clarity, that there will be insufficient funding to cover our HET income liabilities.
- 16.5 From 2018/19, the level of ITB is expected to remain constant to 2021 (with no announcement of funding for 2021 – 2022). However, it must be noted that the allocation to 2021 is currently indicative only as no confirmation from the DfT has been received. If confirmation is not forthcoming, there will be no capital, Integrated Transport funding in 2018/19.
- 16.6 Although there is a current degree of uncertainty surrounding SCR and the Devolution Deal, in 2018/19, if the Devolution Deal is ratified and a new Metropolitan Mayor is elected, part of the deal empowers the Mayor to direct what funding is spent on a list of prioritised roads within South Yorkshire, known as the Key Route Network, but which cross geographically Barnsley, Doncaster, Rotherham and Sheffield metropolitan areas. At this time, there is no guidance as to how the Mayor will discharge these duties, for example, will the Mayor split expenditure within each district on an equitable basis? Consequently, all that can be assumed that the MB funding will continue to be passported through SCR directly to the Council.
- 16.7 It is, however, unlikely that the allocation of funding will be affected in 2018/19 as any Metropolitan Mayor will not be elected until May, which is after the start of the financial year. However, the uncertainty of how and funding received from the DfT into the SCR will be distributed remains a risk to the Council as there is the possibility of a significant reduction of external funding coming into the HET Service from 2019/20. Furthermore, the potential to vary the allocations received from the SCR year-on-year will make consistent programming and delivery difficult to predict with any certainty. This needs to be highlighted as a risk in the Medium Term Financial Plan.
- 16.8 A further consideration that may arise with receiving funding through the SCR is the assurance process which the SCR has developed and applies to its funding. This process is unrealistically rigid and time consuming and does not support the fluidity and speed of change that schemes delivered through funding may need to vary.
- 16.9 The current assurance process focuses in on the GVA (Gross Value Added) delivered by the funding allocated through the SCR. GVA measures the contribution to the economy of the SCR by the investment the funding has supported. So, for example, the recent J36 Highway Scheme was constructed using funding allocated by SCR to construct the scheme, this unlocked access to allocated land enabling development that has and will continue to create jobs and business growth, which in turn will increase or add value to the economy within the SCR.
- 16.10 A fundamental problem of using GVA to allocated funding is that schemes such as maintenance schemes do not increase GVA as they do not add to the fabric of the SCR, realistically they retain an existing level of contribution.

This invariable means that maintenance schemes realistically cannot compete in funding opportunities with schemes that deliver a positive, increased GVA. Since the SCR Assurance process is predicated on achieving GVA, funding for maintenance schemes will always be disadvantaged.

17. Health, safety and emergency resilience Issues

- 17.1 Health and Safety issues and implications are identified during scheme preparation, and are addressed by compliance with CDM Regulations.

18. Compatibility with the European Convention on Human Rights

- 18.1 There are no issues arising from this report but there may be matters that are raised by the implementation of individual schemes. These will be the subject of reports to Cabinet as part of any detailed approvals. Alternatively, for certain scheme types, a sequential process of assessment of the potential effects of all schemes on human rights is undertaken during the design stage. This procedure has previously been agreed with the Executive Director, Core Services and has operated for some time.

19. Conservation of biodiversity

- 19.1 There are no direct implications for conservation of biodiversity arising directly from this report; however, conservation of biodiversity will be fully considered, where appropriate, as part of the scheme development.

20. Glossary

DfT	Department for Transport
IT	Integrated Transport
HET	Highways, Engineering and Transportation Service
HMEP	Highways Maintenance Efficiency Programme
LTP	Local Transport Plan
LTP3	Local Transport Plan for 2011-2014
STEP	Sustainable Transport Exemplar Programme
SCR	Sheffield City Region
SYPT	South Yorkshire Passenger Transport Executive
CDM	Construction, Design and Management Regulations 2015

21. List of appendices

- Appendix A - Financial Implications of the Programmes
Appendix 1 – Integrated Transport Programme 2018/19
Appendix 2 – Maintenance Programme 2018/19
Appendix 3 – Maintenance Scheme Programme 2018/19: Detailed List of Schemes
Appendix 4 – Revised Capital Investment Programme

22. Background papers

The South Yorkshire LTP3 Strategy and Implementation Plan are available from the South Yorkshire Local Transport Plan Monitoring Team and Sheffield City Region.

Working files are available in Place Directorate, for inspection.

Officer Contact: Ian Wilson	Date: 9/01/2018
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Barnsley MBC: Proposed Integrated Transport Programme 2018/19

Theme	Scheme	Details (2018/19 only)	2018/19	2019/20 Allocations
Collision Reduction Schemes	Collision Reduction Sites		55,000	20,000
	SIDS & VAS	4 new replacement units	25,000	5,000
	Thickett Lane Junction Improvements	Works	250,000	40,000
			330,000	65,000
Safer Connectivity	New Footways	Scored sites	120,000	0
			120,000	0
Traffic Management	Traffic Signal Upgrades	Church Street/Old Mill Lane (New Tech) signal upgrade (£350K). Huddersfield Road (former 6th Form) signal upgrade (£50K).	400,000	300,000
			400,000	300,000
Cycling	Safer Routes to school	Improvements to certain existing school active travel routes	0	317,000
	Burton Road to Cundy Cross	Completion of 17/18 cycleway	80,000	255,000
			80,000	572,000
Preliminary Scheme Design			107,000	100,000
			107,000	100,000
			1,037,000	1,037,000

Other ITB Related

Feasibility Funding		200,000	200,000
Carry forward IT allocation from 2017/18		100,000	0
External Works	Jobs and Business Growth/Strategic Business Parks	225,000	225,000
	Section 278 Fees	135,000	135,000
	Town Centre development (Neil Lodge fees)	140,000	140,000
	TPT Improvements (Anthony Devonport)	200,000	0
		2,037,000	1,737,000

MAINTENANCE PROGRAMME ALLOCATIONS 2018/19

DESCRIPTION	2018/19	2019/20
PRINCIPAL ROADS	1,200,000	1,200,000
BRIDGES	1,000,000	1,000,000
POTHOLE FUND	TBC	TBC
CARRIAGEWAYS	2,390,000	2,390,000
FOOTWAYS	845,000	845,000
STREET LIGHTING	400,000	400,000
STRUCTURES	131,000	131,000
DRAINAGE	590,000	590,000
TRAFFIC SIGNS	285,000	285,000
RESIDUAL SCHEMES	149,000	149,000
	6,990,000	6,990,000
CARRY FORWARD FROM 2017/18	800,000	0
DFT POTHOLE FUND	200,000	200,000
UNSECURED EXTERNAL WORK	760,000	760,000
	8,750,000	7,950,000

CARRIAGEWAY PROGRAMME 2018/19

Street Name	Ward	From	To	Cway/ Fway	Length	Area	Treatment
Spicer House Lane	Penistone West	Broadstones Road	Annat Royd Lane	Cway	1390	6052	RTSO
Lower Castlereagh Street	Central	Blucher Street	Wellington Street	Cway	80	433	FPSO
Denton Street	Central	Private Section	Harborough Hill Rd	Cway	110	1080	RTSO
Vernon Street	Central	Denton Street	James Street	Cway	88	510	RTSO
Mark Street	Central	Princess Street	George Street	Cway	60	372	RTSO
George Street	Central	Castlereagh Street	Pitt Street	Cway	78	395	RTSO
Ravensmead	Dearne South	High Street	End	Cway	27	520	RTSO
Manor Road	Cudworth	Barnsley Road	Lunn Road	Cway	270	2076	FPSO 10% Recon
Highfield Range	Darfield	Saltersbrook Road	Edderthorpe Lane	Cway	114	846	RTSO
Burnside	Dearne North	Merril Road	End	Cway	380	2800	RTSO
Albert Street	Dearne North	Church Street	End	Cway	82	620	RTSO
Derry Grove	Dearne North	High Street	Thurnscoe Bridge Lane	Cway	700	4000	PFSD20%
Dearne Road	Dearne South	Wath Road	Boundary	Cway	660	4950	FPSO
Lund Lane	Monk Bretton	Abbots Road	Lund avenue	Cway	180	1245	FPSO 20% Recon
Bishops Way	Monk Bretton	Burton Road	Long Causeway	Cway	390	2725	FPSO
Westgate	Monk Bretton	Rotherham Road	The Ridings	Cway	385	2800	FPSO
Bodmin Court	Monk Bretton	Helston Crescent	End	Cway	120	545	RTSO
Central Drive	Royston	South Drive	East Pinfold	Cway	485	1150	FPSO
Ridgeway Crescent	Monk Bretton	Chapel Lane	Briggs Street	Cway	180	862	RTSO
Stubbs Road	Wombwell	Foley Avenue	Tune Street	Cway	330	1750	RTSO
Pickup Crescent	Wombwell	Elliot Avenue	Jardine Street	Cway	240	1166	RTSO
Mellor Road	Wombwell	Jardine Street	Hadfield Street	Cway	130	645	RTSO
Folley Avenue	Wombwell	Copland Road	Woolley Avenue	Cway	112	550	RTSO
Neville Close	Stairfoot	Aldam House Lane	End	Cway	180	1050	RTSO
Haverlands Ridge	Worsbrough	Haverlands Lane	End	Cway	70	440	RTSO
Highstone Avenue	Worsbrough	Kenworthy Road	Park Road	Cway	410	3250	FPSO
Gray Street	Hoyland Milton	Zetland Road	Cobcar Lane	Cway	300	1600	FPSO
Stone Street	Old Town	Clanricarde Street	Halifax Street	Cway	150	820	FPSO
Huddersfield Road	Penistone West	O/S No.110	100m beyond bridge	Cway	340	2600	FPSO
Royd Moor Road	Penistone West	Royd Moor Court	Towngate	Cway	280	1400	FPSO

FOOTWAY PROGRAMME 2018/19

Street Name	Ward	From	To	Cway/ Fway	Length	Area	Treatment
White Cross Rd	Cudworth	Lunn Road	Snydale Road	Fway	608	1692	Recon
Windhill Cres	Darton East	Windhill Drive	Windhill Drive	Fway	340	650	Recon
Highfields Rd	Darton West	Birchwaite Road	Brookhill Road	Fway	375	1191	Recon
High Street	Dodworth	Stainborough Road	Barnsley Road	Fway	1115	2549	Recon
Baslow Rd	St Helens	Carlton Road	Derwent Crescent	Fway	570	856	Recon
Frickley Bridge Lane	North East	Cross Hill	Boundary	Fway	660	1137	Recon50%
Wilthorpe Farm Rd	Old Town	Wilthorpe Avenue	End	Fway	360	651	Recon
Moorbank Close	Old Town	Wilthorpe Farm Road	End	Fway	110	195	Recon
Huddersfield Rd	Penistone West	Barnsley Road	6th Form College	Fway	825	1523	Recon
Ashbourne Road	St Helens	Darley Avenue	Chatsworth Road	Fway	355	963	Recon
Derwent Road	St Helens	No.12	No.46	Fway	175	400	Recon
Woodroyd Avenue	Royston	Royston Lane	Wood Lane	Fway	380	725	Recon
Station Road	Dearne South	Thurnscoe Road	Angel Street	Fway	730	1800	Recon
Queen Street	Dearne North	Lidgett Lane	End(Odd side)	Fway	90	152	Recon
Nora Street	Dearne North	Kathleen Street	End	Fway	115	250	Recon50%
Cypress Road	Stairfoot	No.89	Cedar Crescent	Fway	370	1100	Recon
Coltfield	Rockingham	Coronation Drive	Coronation Drive	Fway	200	320	Recon
Moor Lane	Rockingham	No.7	No.1	Fway	200	440	Recon
Oaks Park Rise	Central	Pindar Oaks Street	End	Fway	325	550	Recon
Southfield Crescent	Dearne North	Southfield Lane	Southfield Lane	Fway	600	1250	Recon
Wood View	Hoyland Milton	Zetland Road	End	Fway	490	880	Recon
Snowden Terrace	Wombwell	Littlefield Lane	Clarkes Croft	Fway	280	530	Recon
Gower Street	Wombwell	Park Street	End	Fway	310	590	
Moorbank View	Stairfoot	Moorbank Road	End	Fway	180	350	Recon
Moorbank Road	Stairfoot	Moorbank Close	Aldham House Lane	Fway	135	270	Recon
Fall View	Penistone East	Guest Lane	End	Fway	360	710	Recon

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Appendix 4: Revised Capital Programme

<u>Schemes</u>	Investment Requirement					
	2016/17 Spent £M	2017/18 Estimated £M	2018/19 Estimated £M	2019/20 Estimated £M	2020/21 Estimated £M	Total Estimated £M
<u>Information Technology:</u>						
Microsoft Licenses	0.347	0.007	-	-	-	0.354
Virtual Server Hosts Replacement	0.308	0.282	0.060	-	-	0.650
Citrix Replacement	0.033	0.267	-	-	-	0.300
Access Layer Equipment	-	-	0.650	-	-	0.650
Telephony Refresh	-	-	0.600	-	-	0.600
IT Investment	-	-	1.000	1.000	-	2.000
Broadband	-	-	0.300	0.300	-	0.600
<u>Better Barnsley / Glassworks:</u>						
Glassworks Scheme	-	1.000	5.400	16.160	-	22.560
Town Centre – Jumble Lane Crossing Bridge	-	0.580	2.420	-	-	3.000
Public Realm – Phase 1 / 2	-	-	1.800	1.500	1.800	5.100
<u>Cultural & Heritage:</u>						
Cannon Hall – Coach House & Cottages	-	0.015	0.200	-	-	0.215
Implementation of the Elsecar Masterplan	-	0.160	0.040	0.250	-	0.450
Wedding Infrastructure at Cannon Hall	-	-	0.100	-	-	0.100
Refit of Shop at Cannon Hall	-	-	0.025	-	-	0.025
Purchase of Commercial Property at Elsecar	-	1.100	-	-	-	1.100
<u>Economic Regeneration:</u>						
Property/Commercial Land Investment Fund	-	0.075	3.325	-	-	3.400
Courthouse Enabling and Development Works	-	0.110	1.200	1.250	-	2.560
<u>Housing, Energy & Regulation:</u>						
Longcar Housing Development	-	0.500	3.497	-	-	3.997
Residential Investment Fund	-	-	0.250	-	-	0.250
Pet Crematorium	-	0.110	0.040	-	-	0.150
<u>Highways:</u>						
A61 Old Mill Lane	-	-	-	-	-	0.000
Dodworth Road / Broadway Crossing	-	-	0.870	1.311	-	2.181
Skid Resistance Programme	-	-	0.700	0.300	-	1.000
Planned Patching Programme	-	-	0.700	0.300	-	1.000
<u>Communities:</u>						
Principal Towns Programme	-	0.211	2.289	2.500	-	5.000
<u>People / Schools:</u>						
Youth Zone	-	-	-	3.000	-	3.000
Additional School Places – Penistone	-	0.690	1.321	-	-	2.011
<u>Corporate:</u>						
Other Corporate Priorities	-	-	1.778	-	-	1.778
OVERALL CAPITAL PROGRAMME CONTINGENCY	-	-	1.500	-	-	1.500
TOTAL	0.688	5.107	30.065	27.871	1.800	65.531

BARNSELEY METROPOLITAN BOROUGH COUNCIL

This matter is a Key Decision within the Council's definition and has been included in the relevant Forward Plan

**Report of Executive Director
Place**

Jobs & Business Plan Annual Review

1. Purpose of report

- 1.1 To present the annual review of Jobs & Business Plan performance and to seek approval for the allocation of future resources for the period 2018/2019

2. Recommendations

It is recommended that:

- 2.1 Cabinet note the performance of the Jobs & Business Plan
- 2.2 Cabinet agrees the detailed budgets for the elements of the scheme as identified in Appendix A and the approved capital programme be amended to reflect the revised spending plans.

3. Introduction

- 3.1 In March 2014, a report was approved by Cabinet which set out the Jobs and Business Plan, a proposal for a refreshed approach to economic regeneration in Barnsley and a reprofiled economic strategy budget to support the objectives set out within that new plan.
- 3.2 In December 2016, a further report was approved by Cabinet relating to a refreshed set of Jobs and Business priorities for the period 2017-2020. The plan proposed the delivery of a range of economic initiatives spread across 5 themes. The intention was to set the direction of travel over the next 3 years which will further embed the growth trajectory to eventually deliver 17,500 additional jobs by 2033 to contribute towards closing the long term jobs gap in the Borough. The 5 themes are as follows:
- Invest in infrastructure
 - Attract inward investment
 - Improve the Town Centre
 - Grow existing businesses
 - Encourage higher productivity start-ups

These themes mirror the priorities of the Barnsley Economic Partnership (BEP), the private sector led group which provides strategic guidance and scrutiny in the delivery of the Jobs and Business Plan.

- 3.3 The Jobs and Business plan contains strong linkages to other existing core Council strategies including the More and Better Jobs and Housing Strategies. The plan is also closely aligned to the emerging Local Plan which creates the availability of development land, the Jobs and Business Plan uses this to create the conditions for growth by stimulating development or business growth and putting in place the necessary infrastructure.
- 3.4 The close linkages with the Local Plan have been demonstrated throughout the current Local Plan examination and have resulted in a proposal approved by the Council's Cabinet and Full Council on 15th November and 23rd November respectively which included the following recommendations:

164. Local Plan Examination - Modifications and Additional Sites Consultation (Cab.15.11.2017/6)

Moved by Councillor Miller – Seconded by Councillor Frost; and

RESOLVED that

- (ii) the Jobs and Business Plan and Housing Strategy are reviewed and updated to align with the Local Plan (as modified);
- (iii) subject to the outcome of the Sustainability Appraisal, the total number of jobs provided for during the Local Plan period be modified to approximately 28,840, including around 16,920 net additional jobs;

4. Consideration of alternative approaches

- 4.1 There are no alternative approaches as the Council has already adopted the Jobs and Business Plan and is committed to its delivery.

5. Proposal and justification

- 5.1 The proposal is to note the progress that has been made in the delivery of the Jobs and Business Plan over the previous four years and to agree the budget as set out in Appendix A.

Jobs and Business Plan Outputs

- 5.2 The performance against the relevant corporate performance outcomes can be found in Appendix B. This sets out a 4 year summary of each of the relevant indicators to the Jobs and Business Plan,
- 5.3 The 4 year performance summary shows a strong ongoing achievement of our corporate indicators, driven by the work being delivered by the Jobs and Business Plan. Performance as at the end of quarter 3 does show some challenges in terms of the business starts and superfast broadband programme. The new business start indicator is slightly behind the annual

target of 140 with 100 new businesses established during the current financial year. However, the pipeline of new business enquiries is strong with 577 clients currently being engaged and confidence remains high that the target will be achieved at the end of the year. Performance measures in terms of the Superfast Broadband programme reflects the national challenges that are being experienced in terms of the physical rollout of infrastructure. The programme team continue to work proactively with delivery partners and a range of actions has been identified in order to address the performance challenges.

Current Economic Performance

- 5.4 Despite strong delivery performance, it should however be noted that recent economic development position from the Office of National Statistics (ONS) suggests that a number of economic challenges still exist.
- 5.5 Employment rates within the borough continue to grow with a 1.1% increase during the last year being equal to the growth recorded both at a regional and national level also reported as 1.1%. Despite a positive upward growth in employment there is a clear case for the continued delivery of economic interventions in terms of accelerating employment within the borough in order to achieve our aspiration to deliver approximately 28,840 more total jobs, including around 16,920 net additional jobs by 2033.
- 5.6 2015 saw the first contraction in private sector employment since 2012 with the number of jobs reducing by 2.6%. The latest figures provided for 2016 show that this decline has been reversed with a 2.1% growth in the number of private sector jobs within the borough. The return to growth clearly highlights the need for a sustained direction of travel in terms of the economic interventions delivered through the Jobs and Business Plan.
- 5.7 The number of individuals starting their own business also increased by 14.9% last year with over a 1,000 recorded business starts within Barnsley which is roughly double the regional and national average. Approximately 230 of those new business received support through the Barnsley Launchpad initiative where an external funding application has been submitted to extend the programme for a further 3 years.
- 5.8 Despite the positive business start figure, challenges do exist in terms of the long term survival of new business with the number of business deaths currently at 6.9% predominately through local displacement. This stark figure helps to emphasise the importance of the **encourage higher productivity start-ups** and **grow existing businesses** Jobs and Business Plan priorities ensuring that businesses have the support to help them grow and flourish within our local economy.

- 5.9 The attractiveness of the borough as a place to **attract inward investment** is evidenced with enquiries being at a 10 year high, through the national Ernst & Young UK Survey (April 2016), which recorded Barnsley as being in the top 20 destinations outside of London for Foreign Direct Investment and their most recent report (April 2017) which highlighted Barnsley is now the number one location for Foreign Direct Investment in the Yorkshire and Humber region.
- 5.10 The success of our inward investment offer is not without its challenges as the availability of commercial stock is currently at a 9 year low with just 0.74 million square feet available. This challenge has been recognised by the Council and is reflected by the further investment of £3.75m of capital resource to facilitate the delivery of phase 2 of the property investment fund which is predicted to provide an additional supply of 0.25 million square feet of commercial property.
- 5.11 Significant progress continues to be made on **improving our town centre** across a range of areas including marketing, business engagement, anti-social behaviour, car parking, markets and the courthouse development complementing the delivery of the Glass Works scheme.
- 5.12 The ongoing **investment in infrastructure** remains a critical component of the Jobs and Business Plan. Significant progress has been made over the last 12 months with the delivery of highways infrastructure improvements at Junction 36 and the focus now switches to working with developers to bring forward employment and housing opportunities within the area. It is also critical that the Council continues to drive forward enabling infrastructure works which will unlock strategic business park and wider growth at Junction 37 and Goldthorpe. The adequate resourcing of the economic function over the next couple of years will be essential in terms of driving these areas forward and this is referenced in the revised budget proposal.

Accelerating Growth

- 5.13 In order to achieve our growth aspirations it is essential that we have a long term sustained plan supported by key enabling economic projects. Work is therefore currently underway to develop a range of projects aligned to the five Jobs and Business Plan themes. Cabinet are asked to note that a further 'Accelerating Growth' report will be brought forward in 2018 reflecting the provisional allocation of resource within the medium term financial strategy.

Jobs and Business Plan Budget

- 5.14 As the primary focus of the authority is to create the conditions for Barnsley to deliver approximately 28,840 more total jobs, including around 16,920 net additional jobs by 2033, rather than short term outputs, the projects within the plan and the associated budget reflects this focus. Appendix A provides a detailed breakdown of the current budget position with the following key changes summarised below.

- 5.15 Resource capacity totally £600,000 has been identified in respect of the Strategic Business Park and Goldthorpe Masterplan capital schemes. It is proposed that that this identified budget is utilised to enable efficiency BU4 E7 capitalisation of staffing resource delivering economic growth projects to be delivered from the 1st April 2018. This reconfiguration of existing resource will ensure that continuity on delivery of the Jobs and Business Plan is retained whilst delivering the efficiency saving in advance of the planned 1st April 2019 delivery date.

6 Implications for local people / service users

- 6.1 The commitment to delivery of the Jobs and Business plan is critical in terms of providing the economic infrastructure that will deliver employment opportunities for our residents which in turn will enable the Borough to prosper.

7 Financial implications

- 7.1 Consultation on the financial implications have taken place with colleagues in Financial Services on behalf of the Service Director Finance (S151 Officer).
- 7.2 In order to complete the remaining priorities of the initial Jobs and Business Growth Plan a realignment of resources previously allocated to individual projects within the plan need to take place. This re-alignment is highlighted below:
- Savings achieved on the Strategic Business Parks (-£0.390M) and Goldthorpe Masterplan (-£0.210M) schemes.
 - There has been a reduction in the resources set aside to assist with funding the requirements of the Local Plan (-£0.057M) due to expenditure being contained within the Planning service.
 - Other savings (-£0.024M) have been achieved by containing expenditure within other resources rather than charging them to the J&BP.
- 7.3 This totals £0.681M of resources available to be allocated to alternative priorities whilst still meeting the outcomes and objectives of the within the Jobs and Business Growth Plan. It is proposed therefore to:
- Set aside £0.6M for the capitalisation of staffing costs in order to address a known cost pressure in 2018/19 arising from the fall out of revenue J&BP funding (£0.3M) and to deliver in 2019/20 the first year of KLOE BU4 E7 relating to the capitalisation of Project Managers costs working on the town centre and PIF schemes (£0.3M). A permanent solution to the Economic Development cost pressure will be the subject of a future report.

- Set aside a further £0.050M for additional investment in marketing the town centre and the Glassworks scheme.
- And finally to provide for additional investment in the ongoing development of the Town Centre Car Parking strategy following the decision to redevelop the Courthouse Site (£0.031M).

7.4 The full financial implications are presented in Appendix A to this report.

8. Employee implications

8.1 The proposals contained within this report will have some employee implications in relation to the funding mechanism for salaries being switched from revenue to capital. Employees and trade unions have been fully consulted in relation to this matter.

9 Communications implications

9.1 The Jobs and Business plan is one of the Councils key strategic documents and therefore a communications campaign will be developed in conjunction with the Corporate Communications Team in order to positively share and promote the key messages contained within this report.

10. Consultations

10.1 All key stakeholders within the Council have been consulted on the contents of this report. Key messages relating to this report have also been shared with the Barnsley Economic Partnership.

11 The Corporate Plan and the Council's Performance Management Framework

11.1 The Jobs and Business Plan contains clear metrics which directly contribute to the following outcomes:

- Outcome 1 Create more and better jobs and good business growth
- Outcome 4 Develop a vibrant town centre

12. Tackling health inequalities

12.1. The creation of new jobs reduces overall worklessness which provides a significant contribution to addressing inequalities in health.

13. Risk management issues

13.1 The Jobs and Business Plan is logged on the Council's Strategic Risk Register (SRR) as a key control measure against risk 3543 ('Failure to ensure the adequate supply of land for housing and commercial property growth'). The

realignment of resources against emerging priorities is considered to be essential in ensuring the success of delivering the Jobs and Business Plan strategy, and will therefore continue to provide both control against the SRR risk, as well as assurance regarding the delivery of the Council's 'Growth the Economy' aspiration.

14. Health, safety, and emergency resilience issues

14.1 None arising directly from this report.

15. Reduction of crime and disorder

15.1 No specific implications

16. Conservation of biodiversity

16.1 No specific implications

17. Promoting Equality & Diversity and Social Inclusion

17.1 The Jobs and Business plan aims to provide an economic climate that is inclusive and accessible to all areas of our diverse community.

22. Glossary

Barnsley Economic Partnership (BEP)
Office of National Statistics (ONS)

23. List of appendices

Appendix A - Financial Implications
Appendix B – Jobs & Business Plan Performance Summary

24. Background papers

None

Officer Contact: Paul Clifford Telephone No: 01226 772774 Date: 26/02/2018
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JOBS & BUSINESS PLAN ANNUAL REVIEW 2017/18

	Actual to 31/03/17 £	2017/18 Budget £	2018/19 Budget £	2019/20 Budget £	Total Cost £
<u>CAPITAL EXPENDITURE</u>					
Completed Schemes	3,963,417	0	0	0	3,963,417
Capitalisation of Staffing Costs	941,650	0	300,000	300,000	1,541,650
Goldthorpe Masterplan	4,921,285	138,715	0	0	5,060,000
Strategic Business Parks	1,842,171	359,696	689,878	395,255	3,287,000
Stimulating Property Development	297,302	102,698	0	0	400,000
Superfast South Yorkshire	37,487	38,847	36,666	0	113,000
Visitor Economy Attractions	235,136	704,864	0	0	940,000
	12,238,448	1,344,820	1,026,544	695,255	15,305,067

Financed by:

Prudential Borrowing	3,853,340	0	906,095	0	4,759,435
Capital Reserves	0	0	84,623	695,255	779,878
Capital Receipts	8,385,108	1,344,820	35,826	0	9,765,754
	12,238,448	1,344,820	1,026,544	695,255	15,305,067

	Actual to 31/03/17 £	2017/18 Budget £	2018/19 Budget £	2019/20 Budget £	Total Cost £
<u>REVENUE EXPENDITURE</u>					
<u>Economic Strategy Funded Schemes</u>					

Completed Schemes	2,071,591	0	0	0	2,071,591
Destination Management Plan	179,922	7,078	0	0	187,000
Town Centre Marketing Campaign	25,000	75,000	0	0	100,000
Town Centre Plan	143,337	38,409	0	0	181,746
Inward Investment Campaign	87,676	12,324	0	0	100,000
Local Plan	0	192,597	0	0	192,597
Market Traders Compensation	69,146	45,254	0	0	114,400
Regeneration Service Staffing Costs	1,264,489	802,787	23,998	0	2,091,274
	3,841,161	1,173,449	23,998	0	5,038,608

Financed by:

Earmarked Reserves	3,841,161	1,173,449	23,998	0	5,038,608
	3,841,161	1,173,449	23,998	0	5,038,608

GRAND TOTAL	16,079,609	2,518,269	1,050,542	695,255	20,343,675
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Agreed By 23/02/2018 On behalf of the Service Director Finance (S151 Officer)

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BARNSELY METROPOLITAN BOROUGH COUNCIL

This matter is not a Key Decision within the Council's definition and has not been included in the relevant Forward Plan

**Joint Report of the Executive
Director Core Services & the
Executive Director Place**

THE GLASSWORKS OPERATIONS OFFICE

1. Purpose of report

- 1.1 This report seeks approval to incur additional expenditure for the mechanical and electrical works in relation to the construction of the Operations Office and Control Room for the operation of the Glass Works including the Markets, Market Kitchen, retail and leisure operations and site security.

2. Recommendations

It is recommended that:

- 2.1 **Cabinet approve the additional funding to allow works on site to progress on programme.**
- 2.2 **A further report on the overall update on costs (Phase 1, Phase 2, Public Realm and Bridge works) and income, with any subsequent impact on the Council's Medium Term Financial Strategy be submitted to Cabinet in early summer following conclusion of the procurement process for the Phase 2 contractor.**

3. Introduction

- 3.1 The initial design for the redevelopment of the Metropolitan Centre did not include provision for a specific Operations Office on the basis that the existing Markets Team could be accommodated in other BMBC facilities within the town centre.
- 3.2 Due to the increased scope of the Glass Works project which now includes significant additional retail and leisure operations, it is now considered that office facilities are required within the development to house the staff teams responsible for managing the day to day operations of the Glass Works which includes the Markets, Market Kitchen, retail areas, leisure areas and the public square and boulevards.
- 3.3 An area on the roof of the Metropolitan Centre which previously housed plant and machinery has been identified as possible space from which to manage both the operation of the Markets and the retail / leisure units. It is recommended that this space is re-purposed to form a reception area, security office and control room, open plan office space including hot desking, meeting rooms, a breakout area

and welfare facilities. Access to the office space will be via a lift and stair lobby from Cheapside.

4. Consideration of alternative approaches

- 4.1 This approach is considered the most appropriate to ensure that there are no further delays to the proposed opening of the refurbished Metropolitan Centre. If works and funding are not agreed to progress at this time then the Contractor will be unable to complete works within the current construction programme.
- 4.2 Without the Operations Office and its control room it will also not be possible to safely manage or operate the building.
- 4.3 It is therefore proposed to issue an order to the contractor for mechanical and electrical works to commence within the identified space with the remaining works and costs being considered as part of the update to Cabinet following a detailed review of the current specification.

5. Proposal and justification

- 5.1 The Contractors have now reached a critical point in the construction programme and require an instruction to start work on the Operations Office to enable the opening date of the Metropolitan Centre to be achieved. The building cannot open without the Operations Office as this is where the control room is to be located which manages all essential mechanical and electrical operations within the building including the fire panels and security controls.
- 5.2 The initial cost proposals for the Operations Office are higher than anticipated and therefore the project team require time to consider a value engineering exercise to reduce the overall costs. It is however proposed that Cabinet approve additional resources to fund the mechanical and engineering costs of the Operations office only as these costs are unlikely to be reduced as part of the value engineering exercise.
- 5.3 A further report will be brought to Cabinet once the remaining costs to provide the Operations Office have been fully assessed.

6. Implications for local people / service users

- 6.1 Locating the Operations Office and security control room centrally within the town centre will ensure that the Glass Works scheme is managed effectively and efficiently to provide the best possible services for town centre users.
- 6.2 The control room will manage the security operations of the Glass Works including the public square and internal boulevards ensuring the safety of town centre users.

7. Financial implications

- 7.1 Consultation has taken place with the Service Director Finance (Section 151 Officer).

- 7.2 In September 2017 Cabinet received an update on the overall Glass Works development. This update excluded the provision for a Operations Office within the development as it was not considered as being required at this point.
- 7.3 Following discussions over the future management of the development with Development Management Organisation (Queensbury), the Glass Works project board have concluded that the provision of the Operations Office within the development is now required.
- 7.4 Initial costs based on a proposed design specification for the Operations Office have been prepared however the project board have instructed the project team to review the costs and undertake a value engineering (VE) exercise to reduce these costs where possible.
- 7.5 However, in order that the Metropolitan Centre can be completed within the agreed time frame, an order needs to be placed imminently with the contractor for the mechanical and engineering works within the Operations Office. These works are estimated to cost in the region of £0.3M and it is unlikely that the VE exercise will reduce this element of the works. A further report will be submitted to Cabinet identifying the total costs of the Operations office following conclusion of the VE exercise.
- 7.6 These additional costs will be incorporated into an overall update on costs (Phase 1, Phase 2, Public Realm and Bridge works) and income, with any subsequent impact on the Council's Medium Term Financial Strategy being reported to Cabinet in early summer following conclusion of the procurement process for the Phase 2 contractor.

8. Legal implications

- 8.1 None arising from this report.

9 Employee implications

- 9.1 None arising from this report.

10. Communications implications

- 10.1 None arising from this report.

11. Consultations

- 11.1 This matter has been considered by the Glass Works Board who referred it to Cabinet for an approval.
- 11.2 Discussions have been held with BMBC Facilities Management, the Markets Management Team and Queensberry Real Estate to ensure the operational requirements of the space have been considered and incorporated.

12. The Corporate Plan and the Council's Performance Management Framework

12.1 This proposal supports the Corporate Plan objectives of creating a 'thriving and vibrant economy' and creating 'strong and resilient communities'. We will achieve this through delivering the following outcomes as part of the wider Better Barnsley scheme:

- Develop a vibrant Town Centre
- Create more and better jobs and good business growth
- Strengthen our visitor economy
- Protecting the Borough for future generations

13. Tackling health inequalities

13.1 No issues arising from this report.

14. Climate Change & Sustainable Energy Act 2006

14.1 The Glass Works scheme has aspirations to respond positively to local and national sustainability requirements. Sustainability is embedded throughout the scheme and includes all aspects of sustainability including social and economic sustainability as well as environmental sustainability.

15. Risk management issues

15.1 There is a comprehensive risk register for the project which is reviewed and updated on a regular basis in consultation with the Corporate Risk Manager. Risks are reported on at bi-monthly board meetings.

15.2 The overall risk to the Council in financial terms will be considered as part of the full updated on the Glass Works development in early summer 2018.

16. Health, safety, and emergency resilience issues

16.1 All health and safety matters in respect to the development will be addressed as part of the obligations placed upon the main works contractors.

17. Compatibility with the European Convention on Human Rights

17.1 No issues arising from this report.

18. Promoting equality, diversity, and social inclusion

18.1 The Operations office design is fully accessible.

19. Reduction of crime and disorder

19.1 No issues arising from this report.

20. Conservation of biodiversity

20.1 No issues arising from this report.

21. Glossary

21.1 Not used.

22. List of appendices

22.1 Not used.

23. Background papers

None

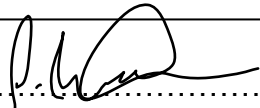
Officer Contact: Sarah McHale

Telephone No: 772104

Date: 01/03/18

Financial Implications /
Consultation

*(To be signed by senior Financial Services officer
where no financial implications)*

A handwritten signature in black ink, appearing to be 'J. McHale', is written over a dotted line.

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